

## NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN THAT PROPOSALS FOR:

### **ROOF REPLACEMENT TO BERNARDSVILLE PUBLIC LIBRARY**

Bids will be received no later than **Tuesday, September 19, 2023 at 1:00 P.M.**, prevailing time, at the Borough Clerk's Office, 166 Mine Brook Road (U.S. Route 202), Bernardsville New Jersey and publicly opened and read in the Council Room at the hour mentioned above.

Bid documents will be available through the office of HQW Architects, L.L.C., 14 North Village Blvd. – Suite C – Sparta, NJ 07871 (Phone: 973-383-5550) beginning on **Tuesday, August 29<sup>th</sup>, 2023**. Bidding documents will be available only electronically by submitting an email request to Paul Murphy at PaulM@hqwllc.com. Bidding documents will not be mailed, emailed or be available for pickup or inspection. They may only be downloaded from the secure FTP website with access granted upon request. Bidders must email their request at least twenty-four (24) hours or one (1) business day in advance to gain access to bid documents as a registered plan holder.

Bids must be properly and completely executed on the proposal forms furnished with the contract documents. Each bid shall be delivered in a sealed envelope, clearly marked on the outside with the name of the item being bid and delivered to the Borough Clerk's office at the place designated on or before the hour mentioned above.

All bids must be accompanied by a non-collusion affidavit, a statement of ownership, an affirmative action questionnaire, a site inspection affidavit and a New Jersey Business Registration Certificate. All bidders are required to comply with the requirements of N.J.S.A.10:5-31 et seq. and N.J.A.C. 17:27 for affirmative action programs.

No proposal may be modified, withdrawn or canceled by the bidder for a period of sixty days subsequent to the opening of bids. The Borough Council reserves the right to reject any and all bids and to make such awards as may be in the best interest of the Borough of Bernardsville. The Borough also reserves the right to waive any informality in any bid.

All bidders are required to perform a site inspection and include certification of their site visit with their bid. A non-mandatory walk through will be conducted at the site on **Tuesday, September 5, 2023 at 9 AM local time**. All bidders are strongly encouraged to attend the walk through.

All questions and requests for clarifications on the Construction Documents must be submitted in writing no later than **1 PM on Thursday, September 7, 2023**, (via e-mail) to Paul Murphy, Project Manager at PaulM@hqwllc.com

Answers to bidders' questions will be published in writing to all bidders of record in the form of an addendum and will be issued by HQW Architects, L.L.C. Addenda shall be provided no later than seven days, Saturdays, Sundays, or holidays excluded, prior to the date for acceptance of bids.

Please contact Douglas Walker on 908.766.3000 ext.144 should you have any questions.

Anthony Suriano  
Borough Clerk