

**BOROUGH OF BERNARDSVILLE**  
**Mayor and Council Reorganization Meeting**  
**January 2, 2019 at 7:00 p.m.**

**STATEMENT OF PRESIDING OFFICER**

Notice of this meeting was provided to the Bernardsville News, Courier-News, Star Ledger, filed in the Office of the Borough Clerk, and posted on the Municipal Bulletin Board on December 11, 2018.

**OATHS OF OFFICE & PRESENTATIONS**

Oaths of Office were administered to the following: Mary Jane Canose by Senator Anthony Bucco for the office of Mayor for a four year term expiring December 31, 2022; John Donahue by Borough Clerk Anthony Suriano for the office of Borough Council for a three year term expiring December 31, 2021; Jeff Hammond by the Honorable Jerome Simandle, senior US District Judge for the District of New Jersey for the office of Borough Council for a three year term expiring December 31, 2021.

**CALL TO ORDER**

The meeting was called to order by Mayor Mary Jane Canose. Present were Council Members John Donahue, Diane Greenfield, Jeff Hammond, Thomas O'Dea, Jr., and Christine Zamarra. Chris Schmidt was absent.

**PLEDGE OF ALLEGIANCE**

**MAYOR'S ANNUAL ADDRESS**

Mayor Canose gave the Mayor's Annual Address.

**MAYOR'S APPOINTMENTS**

Mayor Canose's appointments were as follows: **Planning Board**, Bob Graham, Class IV Member, for a four year term, and Jeff Horowitz, Class I Member which serves at the pleasure of the Mayor. **Environmental Commission**, Kristi MacDonald, Chair for 2019, and Kathy Redling and Kerry Haselton, for three year terms. **Historic Preservation Advisory Committee**, Dan Lincoln, Chair for 2019, Christa O'Connor for a four year term, and Tom Wood, Alternate #2 for a two year term. **Shade Tree Advisory Committee**, Ann Wazeter, for a four year term and Chair for 2019, Ed English and Macie Laffey for four year terms. **Library Board of Trustees**, Mayor Canose stated she will serve as Mayor. **Somerset County Wastewater Management Plan Committee**, Mayor Canose, John Macdowall and Bob Brightly. **Municipal Alliance & Youth Services** appointments were announced, as follows: Coleen Butler, Lisa Drew, Marcy Craver, Chris Habermas, Emily Pike, Kevin Valentine, Cheryl Ferrante, Janice

Virtue and Mayor Canose. **OEM Deputy Coordinators**, Brian Kelly and John Orfan. **Local Emergency Planning Committee**, Mayor Canose, Ralph Maresca, Rebecca Baranowski, Kevin Valentine, John Remian, John Gardner, Brian Kelly, John Macdowall, John Orfan, Glenn Miller, Matt Kneafsey, Lucy Forgione, Gretchen Dempsey, Cheryl Ferrante, and Stephen Schwed.

### **COUNCIL PRESIDENT**

Mr. Donahue moved to appoint Chris Schmidt as Council President for 2019. Ms. Greenfield seconded and a roll call vote followed. Mr. Donahue and Ms. Greenfield voted yes. Mr. Hammond, Mr. O'Dea, and Ms. Zamarra voted no. Council discussion took place on the appointment of Council President for 2019. Mr. Hammond moved to appoint Tom O'Dea as Council President for 2019. Ms. Zamarra seconded and a roll call vote followed. Ms. Greenfield, Mr. Hammond, Mr. O'Dea and Ms. Zamarra voted yes. Mr. Donahue voted no. Mr. O'Dea took the oath of office for Council President.

### **RESOLUTIONS**

- #19- 1        **COUNCIL CONFIRMATION OF THE MAYOR'S APPOINTMENTS**
- #19- 2        **ORGANIZATION OF BOROUGH COUNCIL**
- #19- 3        **BOROUGH COUNCIL APPOINTMENTS AND/OR APPOINTMENTS OR  
NOMINATIONS TO SOMERSET COUNTY OFFICES**
- #19- 4        **APPOINTMENT OF BOROUGH OFFICIALS AND EMPLOYEES**
- #19- 5        **AUTHORIZING PROFESSIONAL SERVICES APPOINTMENTS AND  
CONTRACTS**
- #19- 6        **AUTHORIZING APPOINTMENTS/CONTRACTS FOR  
EXTRAORDINARY, UNSPECIFIABLE SERVICES**
- #19- 7        **MEMORIALIZING THE 2019 SCHEDULE OF MEETINGS**
- #19- 8        **AUTHORIZING ADVERTISEMENT FOR BIDS FOR SUPPLIES &  
SERVICES**
- #19- 9        **ADOPTING A CASH MANAGEMENT PLAN**
- #19-10       **AUTHORIZATION FOR INVESTMENTS**
- #19-11       **DESIGNATION OF DEPOSITORIES AND SIGNATORIES**
- #19-12       **AUTHORIZING PAYMENT OF BILLS**

- #19-13      **SETTING RATE OF INTEREST ON 2019 DELINQUENT TAXES, SERVICE CHARGES FOR CHECKS RETURNED FOR INSUFFICIENT FUNDS, AND CHARGES FOR DUPLICATE TAX SALE CERTIFICATES**
- #19-14      **TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES**
- #19-15      **APPROVING TEMPORARY BUDGET LINE ITEMS**
- #19-16      **ADOPTING POLICE DEPARTMENT RULES & REGULATIONS**
- #19-17      **DESIGNATING WRECKER SERVICES FOR THE POLICE DEPARTMENT**
- #19-18      **DESIGNATION OF OFFICIAL NEWSPAPERS**
- #19-19      **SLEO APPOINTMENTS FOR 2019**

Mr. Donahue moved adoption of Resolutions #19-1 through #19-19. Mr. O'Dea seconded the motion and a roll call vote followed. Council Members Donahue, Greenfield, Hammond, O'Dea, and Zamarra voted yes.

#### **TIME CAPSULE**

The following letter, dated July 18, 1977, is passed on in the public record, as requested by the Bernardsville Shade Tree Commission (now Shade Tree Committee), membership consisted of John Edmonds, Chair, Victoria D. Schmidt, John Croot, Marty Craig and Barbara Heckman:

*To the Mayor of Bernardsville and Members of the Borough Council:*

*With the recent restoration of the borough pond, it has been possible to complete the Time Capsule Project by imbedding the capsule in concrete at the base of the Bicentennial Liberty Tree. This tree, a red oak, was planted on April 17, 1976, at a point about 108 feet from the northeast corner of the Borough Hall Building. A plaque is affixed to the top of the concrete marker which reads:*

*1776 - 1976  
Bicentennial Liberty Tree  
Bernardsville  
Shade Tree Commission  
April 17, 1976*

*Information concerning the Time Capsule and its contents are contained in the accompanying envelope addressed to the residents of Bernardsville in the year 2076. Another copy, the original, has been placed in the Time Capsule itself.*

*It is the wish of the members of the Shade Tree Commission (1976-1977) that this letter be passed on from year to year on January 1 during the swearing in ceremonies of each new council through the year 2076.*

*At that time, during the Tricentennial Celebration of our country, the Time Capsule (see attached plans) is to be broken open for the residents to examine the items we have assembled which reflect the life and times of the Bicentennial Year.*

### **OPEN SESSION**

Mayor Canose read the statement listed below and opened the meeting to the public.

**At this point in the meeting, the Mayor & Council welcome comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers shall limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.**

Hearing no comments or questions from the public, Mayor Canose closed the open session.

### **ADJOURNMENT**

Ms. Zamarra moved to adjourn the meeting at 7:22 p.m. Mr. Donahue seconded the motion, which was approved with five yes votes.