

**BOROUGH OF BERNARDSVILLE**  
Mayor & Borough Council Meeting Minutes  
January 14, 2019

Mayor Canose called this meeting to order at 7:00 p.m. Present were Council Members John Donahue, Diane Greenfield, Jeff Hammond, Thomas O'Dea, Jr., Chris Schmidt, and Christine Zamarra. Also present were John Pidgeon, Borough Attorney, Ralph A. Maresca, Jr., Administrator/CMFO, and Anthony Suriano, Borough Clerk.

**STATEMENT OF PRESIDING OFFICER**

Notice of this meeting was provided to the Bernardsville News, Courier News and the Star Ledger, filed with the Municipal Clerk and posted on the Municipal Bulletin Board on December 11, 2018.

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS**

**Somerset Hills Little League Request for Batting Cage at Claremont Field** – Greg DeGrandpre, Flintlock Court, and representing Somerset Hills Little League, requested installation of a batting cage at Claremont Field which would be open to all of Somerset Hills Little League. Mr. DeGrandpre said after discussion with Doug Walker, Facilities Manager, a good location was determined for the batting cage. Mr. DeGrandpre distributed a map to council showing the location. Council consent was given to proceed with installation of the batting cage. Mayor Canose asked about the timeframe for installation. Mr. DeGrandpre said he is hoping to have it installed in one month to six weeks.

**OPEN SESSION**

At this point in the meeting, the Mayor & Council welcome comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers shall limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

Hearing no questions or comments, Mayor Canose closed the open session.

**ORDINANCES - none**

**RESOLUTIONS**

- |               |  |
|---------------|--|
| <b>#19-20</b> | <b>AUTHORIZING PAYMENT OF BILLS</b>                |
| <b>#19-21</b> | <b>AUTHORIZING AN EXCHANGE OF CERTAIN HOLIDAYS</b> |
| <b>#19-22</b> | <b>SETTING RECREATION/POOL PROGRAM FEES</b>        |

- #19-23        ACCEPTING A DONATION FOR THE SHADE TREE TRUST FUND**
- #19-24        APPROVING EMERGENCY TEMPORARY APPROPRIATIONS**
- #19-25        AUTHORIZING TRANSFER OF APPROPRIATION RESERVES**
- #19-26        AUTHORIZING CHANGE ORDER #3 TO THE CONTRACT FOR ANDERSON HILL ROAD RESURFACING PROJECT – PHASE 1 INLET REPAIRS AND CURB RAMPS**

Regarding Resolution #19-22, Ms. Greenfield asked about an increase in the fees for non-residents. Discussion took place about the number of resident versus non-resident participants, fees for residents versus non-residents, and when the last fee increase was made for non-residents. It was decided to collect this information and table this resolution to the next meeting.

Mr. Schmidt moved to adopt Resolutions #19-20, #19-21 and #19-23 to #19-26. Mr. Donahue seconded and a roll call vote followed. Council Members Donahue, Greenfield, Hammond, O'Dea, Schmidt, and Zamarra voted yes.

## **ITEMS OF BUSINESS**

### **Recreation – Charging For Fields**

Council discussed waiving fees to use the turf field for Somerset Hills sports organizations. Mr. Pidgeon said if council decides to waive fees, county approval may also be needed and he would reach out to the county to inquire. Mayor Canose took a straw poll asking council members if they would be willing to waive fees for the Somerset Hills sports organizations. Council Member Donahue said yes. Council Members Greenfield, Hammond, O'Dea, Schmidt, and Zamarra voted no. The fees will not be waived and no action is needed from the county.

### **Appointment of Jane Hurwitz - HPAC Secretary**

Jane Hurwitz has been attending HPAC meetings and in order to appoint her as a member, the ordinance will need to be amended to increase the number of members on HPAC. Mr. Pidgeon will prepare an ordinance for introduction at the next meeting. In the meantime, since HPAC meetings are public, Ms. Hurwitz can attend meetings.

### **SC Solid Waste Advisory Committee Nominee**

Mayor Canose said she recommends the appointment of Jeff Horowitz to the Somerset County Solid Waste Advisory Committee. Mr. Horowitz's name will be sent to Somerset County for appointment by the Freeholders.

**Board of Adjustment Vacancies, Alternates #3 and #4**

Council will review Skills Bank forms of candidates that indicated an interest in serving on the Board of Adjustment. After review, they will send names of any candidate to the Borough Clerk that they would like to consider for appointment to the board. The Borough Clerk will invite them to the next meeting to discuss/interview for potential appointment.

**2019 Resurfacing of CR525 Mendham Road - Working Hours**

Council discussed working hours for this project with Chief Valentine. Council consent was given for night work when school is in session and daytime work when school is out of session. It was noted by Mr. Pidgeon that Somerset County is not subject to borough ordinances for night work.

**JIF Representative**

Mr. Donahue moved to appoint Borough Clerk, Anthony Suriano as JIF Representative for 2019. Mr. Hammond seconded and the motion was approved with six yes votes.

**Correspondence**

Mayor Canose said the Library is having Dr. Seuss Day on March 2<sup>nd</sup> and they have asked for participation from any council members who could help with refreshments or reading. Ms. Greenfield said she is participating.

Mr. O'Dea said it is Restaurant Week from January 14<sup>th</sup> through January 27<sup>th</sup> and encouraged promotion of our local restaurants.

Mr. Hammond said the Library is looking for participants to share a book that has been meaningful to them. Ms. Greenfield said they also want a write-up as to why the book was impactful.

**CLOSED SESSION**

It was moved to adjourn to an executive session to consider Personnel Matters and that the time when and circumstances under which the matter can be disclosed to the public is when it is finally resolved. The motion was seconded and approved with six yes votes. It was noted that action may be taken after closed session.

**REOPEN**

It was moved and seconded to reopen the meeting to the public.

Mayor Canose asked Mr. Pidgeon to give a training session to council at the next meeting which would include procedures for meetings, budgets, closed session, and ordinances. Mr. Pidgeon will provide the training.

**ADJOURNMENT**

Mayor Canose adjourned the meeting at 8:45 p.m.

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