

Inspector/Administrative Assistant, Bernardsville Borough is seeking a qualified person to perform the duties of a full time inspector, 35hpw, for annual rental housing, property maintenance, property resale and tree conservation officer. Applicant must possess a valid NJ driver's license and must pass a criminal background check. Working alongside a team of professionals, the successful individual will be conducting inspections and also provide office clerical support when needed. Strong communication skills, being computer literate in software applications such as word, excel and SDL are a plus. Apply by March 18, 2022. Send resume to [asuriano@bernardsvilleboro.org](mailto:asuriano@bernardsvilleboro.org) EOE. M/F