BOROUGH OF BERNARDSVILLE

Mayor & Borough Council Meeting Agenda October 10, 2023 - 7:00 p.m.

1. CALL MEETING TO ORDER

Mayor Mary Jane Canose Council Member Jay Ambelang Council Member Diane Greenfield Council Member Jena McCredie Council Member Chad McQueen Council Member Al Ribeiro Council Member Christine Zamarra

2. STATEMENT OF PRESIDING OFFICER

Notice of this meeting was provided to the Bernardsville News and Courier News, filed with the Municipal Clerk and posted on the Municipal Bulletin Board on December 15, 2022.

3A. PLEDGE OF ALLEGIANCE

3B. MAYOR'S WELCOME

Welcome to the October 10, 2023 meeting of the Bernardsville Borough Council. This meeting is being conducted in person in the council chambers in Borough Hall and it is being broadcast live on YouTube and on Zoom to make it as convenient as possible for residents to attend the meeting. Members of the public who are here in person and those attending remotely on Zoom will be given the opportunity to comment at appropriate times during the meeting in accordance with the following guidelines:

- Members of the public will be allowed to speak during the "Open Session(s)" and during formal "public hearings" on the agenda including public hearings on ordinances
- Comments will be limited to three minutes per speaker, which will be monitored and enforced by the Borough Clerk
- Comments containing offensive, profane or indecent language or language constituting hate speech, will not be permitted.
- Remote participants will be muted unless they are unmuted by the Clerk, and remote participants will not be able to unmute themselves. The Clerk will mute remote speakers at the expiration of their three minutes of allotted time, or if they make any inappropriate or offensive comments.

- All speakers, whether in person or on Zoom, shall state their names and addresses before making their comments. Speakers on Zoom shall activate their cameras so that they can be seen by members of the governing body and audience.
- Failure of the governing body to provide a live broadcast of this meeting, or technological problems encountered during the course of the meeting that affect remote viewing and/or participation, will not invalidate this meeting or any action taken including, but not limited to, the adoption of any ordinance, resolution or motion.

4. **PRESENTATIONS**

4A. Palmer Property PILOT Ordinance #2023-1983 – Matthew Jessup and NW Financial Group LLC

5. OPEN SESSION (FOR ITEMS NOT LISTED FOR A PUBLIC HEARING)

Spoken comments will be limited to three minutes per speaker.

6. **ORDINANCES** (Public Hearing)

Spoken comments will be limited to three minutes per speaker.

Mayor to continue public hearing from September 25th on Ordinance #2023-1979, **PROHIBITING SMOKING IN OUTDOOR DINING AREAS IN THE DOWNTOWN DISTRICT AND AMENDING ARTICLE 12 OF THE BOROUGH CODE ENTITLED "ZONING"**

Mayor to close public hearing

I move to continue the public hearing on Ordinance #2023-1979 to October 23, 2023 at 7:00pm (awaiting Planning Board recommendation)

Second:

Roll Call Vote:

Mayor to continue public hearing from September 25th on Ordinance #2023-1981, MAKING DETACHED ACCESSORY DWELLING UNITS A PERMITTED ACCESSORY USE IN THE R-1 AND R-1-10 ZONES AND SUPPLEMENTING AND AMENDING ARTICLE 12 OF THE BOROUGH LAND DEVELOPMENT REGULATIONS ENTITLED "ZONING"

Mayor to close public hearing

I move to continue the public hearing on Ordinance #2023-1981 to October 23, 2023 at 7:00pm (awaiting Planning Board recommendation)

Second:

Roll Call Vote:

ORDINANCES (Introduction)

I move that Ordinance #2023-1984, AN ORDINANCE ADOPTING REGULATIONS FOR PRIVATELY-OWNED SALT STORAGE AND SUPPLEMENTING AND AMENDING CHAPTER 22 OF THE BOROUGH CODE ENTITLED "STORMWATER REGULATIONS" be introduced by title, passed on first reading, published according to law, and that a public hearing be scheduled for a meeting beginning at 7:00 p.m., Monday, October 23, 2023.

Second:

Voice Vote:

7. RESOLUTIONS

#23-191	AUTHORIZING PAYMENT OF BILLS
#23-192	AWARDING CONTRACT FOR GARBAGE CONTAINER REMOVAL AND DISPOSAL
#23-193	AUTHORIZATION OF LEAD INSPECTION FEE REFUND
#23-194	A RESOLUTION AUTHORIZING THE BOROUGH ATTORNEY TO FILE AN ANSWER TO AN OPRA COMPLAINT FILED BY AARON DUFF IN THE SUPERIOR COURT OF NEW JERSEY
#23-195	AUTHORIZING RELEASE OF A STREET OPENING ESCROW BOND FOR 86 MINE MOUNT ROAD

I move that resolutions #23-191 to #23-195 be adopted:

Second:

Roll call vote:

8. ITEMS OF BUSINESS

- 8A. Mayor's Update
- 8B. Administrator's Update
- 8C. 2024 Winter & Summer Farmers' Market Request
- 8D. 2024 Parking Decal Resolution
- 8E. Zoom Meetings Participation Protocols
- 8F. Correspondence
- 8G. Unfinished Business
- 8H. New Business

9. **CLOSED SESSION**

Council Member moves, to adjourn to an executive session to consider:

Contract Negotiations, Personnel Matters, and Pending Litigation

(Collective Bargaining, Contract negotiations, Personnel Matters, Pending or Anticipated Litigation, Property Acquisition, Attorney/Client Privilege), and that the time when and circumstances under which the matter can be disclosed to the public is when it (they) are finally resolved.

Seconded:

Vote:

10. **REOPEN AND ADJOURNMENT**

BERNARDSVILLE BOROUGH ORDINANCE 2023-1979

PROHIBITING SMOKING IN OUTDOOR DINING AREAS IN THE DOWNTOWN DISTRICT AND AMENDING ARTICLE 12 OF THE BOROUGH CODE ENTITLED "ZONING"

WHEREAS, section LD-12-12.9 of the Borough Land Development Regulations which regulates outdoor dining does not currently prohibit smoking; and

WHEREAS, the governing body believes that smoking in outdoor dining areas affects the health, comfort and convenience of staff members and other patrons of the restaurant and should be prohibited;

NOW THEREFORE, BE IT ORDAINED by the Council of the Borough of Bernardsville in the County of Somerset, State of New Jersey that the Borough Land Development Regulations are hereby supplemented and amended as follows:

Section 2. Paragraph "b" of section LD-12-12.9 entitled "Outdoor Dining" is hereby supplemented and amended by adding a new paragraph "g", which reads as follows:

"§ LD-12-12.9 Outdoor Dining.

Outdoor Dining shall be permitted within the Downtown District as accessory to an existing indoor restaurant only subject to the following regulations:

g. Smoking and the use of smokeless tobacco products is prohibited in all outdoor dining areas. For purposes of this section, "smoking" shall mean the inhaling, exhaling, burning, or carrying of a lighted or heated cigar, cigarette, pipe, electronic smoking device, or any other tobacco or plant product intended for human consumption through inhalation, in any manner or in any form.

Section 2. Any or all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall become effective immediately upon final passage and publication as required by law.

ATTEST:	COUNCIL OF THE BOROUGH OF BERNARDSVILLE IN THE COUNTY OF SOMERSET
Anthony Suriano, Borough Clerk	By: Mary Jane Canose, Mayor
1st Reading and Introduction:	
1st Publication:	
Referral to Planning Board:	
Notice to County Planning Board Prior	to Adoption:
Notice to Clerks of Adjoining Municipal	ities (if required):
Notice to Affected Property Owners (if re	
2nd Reading and Adoption:	
2nd Publication:	
Filing with County Planning Board:	

BERNARDSVILLE BOROUGH ORDINANCE #2023-1981

MAKING DETACHED ACCESSORY DWELLING UNITS A PERMITTED ACCESSORY USE IN THE R-1 AND R-1-10 ZONES AND SUPPLEMENTING AND AMENDING ARTICLE 12 OF THE BOROUGH LAND DEVELOPMENT REGULATIONS ENTITLED "ZONING"

WHEREAS, the Borough Planning Board in its Resolution #2023-14 finding that

Ordinance No. 2023-1974 is not inconsistent with the master plan went on to recommend that

"the Borough Council consider, from a policy perspective, whether it desires to continue treating
detached accessory dwelling units as conditional uses, which requires Planning Board
application even for fully conforming conditional uses, or alternatively to designate same as
permitted accessory uses, which would only require a land use board application in the event of
some other relief being necessitated by the development project"; and

WHEREAS, the governing body has determined that detached accessory dwelling units should be a permitted accessory use in the R-1 and R-1-10 zones;

NOW THEREFORE, BE IT ORDAINED by the Council of the Borough of Bernardsville in the County of Somerset, State of New Jersey that sections 12-5.1, 12-6.1 and 12-22.1 are amended as follows:

§ LD-12-5 R-1 RESIDENCE DISTRICT.

§ LD-12-5.1 Primary Intended Use.

This zone district is designed for single family residential use but permits:

- f. Accessory Dwelling Units, Detached.
- f.g. Other accessory uses customarily incident to the above uses provided they do not include any activity commonly conducted for gain unless specifically permitted in this Article.
- g.h. Conditional Uses pursuant to \S 12-25, limited to the following:

6. Accessory Dwelling Unit, Detached.

§ LD-12-6 R-1A RESIDENCE DISTRICT. § LD-12-6.1 Primary Intended Use.

This zone district is designed for single family residential use but permits any use as permitted and regulated in R-1 Residence District, except for detached accessory dwelling units, including conditional uses pursuant to § 12-25 limited to the following:

§ LD-12-6.2 Prohibited Uses.

Any use other than those permitted in Subsection 12-5.1 12-6.1 is prohibited.

§ LD-12-22 **R-1-10 RESIDENCE DISTRICT.** § LD-12-22.1 **Primary Intended Uses.**

This zone district is designed for single family residential use but permits:

- f. Accessory Dwelling Units, Detached.
- f.g. Other accessory uses customarily incident to the above uses provided they do not include any activity commonly conducted for gain unless specifically permitted in this Article.
- <u>g.h.</u> Conditional Uses pursuant to § 12-25, limited to the following:

6. Accessory Dwelling Unit, Detached.

Section 2. Any or all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall become effective immediately upon final passage and publication as required by law.

ATTEST:	COUNCIL OF THE BOROUGH OF BERNARDSVILLE IN THE COUNTY OF SOMERSET
Anthony Suriano, Borough Clerk	By: Mary Jane Canose, Mayor
1 st Reading and Introduction:	
1st Publication:	
Referral to Planning Board:	
Notice to County Planning Board	<u> </u>
Notice to Clerks of Adjoining Muserequired):	nicipalities (ij
Notice to Affected Property Owner 2^{nd} Reading and Adoption: 2^{nd} Publication: Filing with County Planning Boa	
ruing wun County Planning Boa	ra.

BERNARDSVILLE BOROUGH ORDINANCE #2023-1984

AN ORDINANCE ADOPTING REGULATIONS FOR PRIVATELY-OWNED SALT STORAGE AND SUPPLEMENTING AND AMENDING CHAPTER 22 OF THE BOROUGH CODE ENTITLED "STORMWATER REGULATIONS"

WHEREAS, the Borough is required to adopt a privately-owned salt storage ordinance in response to NJDEP's recent action to designate all municipalities as TIER A as part of the updated MS4 Tier A Stormwater Permit;

NOW THEREFORE, BE IT ORDAINED by the Council of the Borough of Bernardsville in the County of Somerset, State of New Jersey that Chapter 22 of the Borough Coed, entitled, "Stormwater Regulations" is hereby supplemented and amended as follows:

Section 1. There is hereby added a new section 22-9 entitled "Privately-Owned Salt Storage" which read as follows:

§22-9 PRIVATELY-OWNED SALT STORAGE

§22-9.1 Purpose.

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Borough of Bernardsville to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

§22-9.2 Definitions.

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Section clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- A. "De-icing materials" means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. "Impervious surface" means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. Storm drain inlet" means the point of entry into the storm sewer system.
- D. Permanent structure" means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- 1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
- 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
- 3. The structure shall be erected on an impermeable slab;
- 4. The structure cannot be open sided; and
- 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. "Resident" means a person who resides on a residential property where de-icing material is stored.

§22-9.3 Deicing Material Storage Requirements:

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
 - 1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 - 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 - 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;

- 4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;
 - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
- 5. Containers must be sealed when not in use; and
- 6. The site shall be free of all de-icing materials between April 16th and October 14th.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.
- C. Any such temporary and/or permanent structures must also comply with all other local ordinances, including building and zoning regulations.
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
 - 1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

§22-9.4 Exemptions:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing

material storage activities are regulated under another NJPDES permit.

§22-9.5 Enforcement:

This ordinance shall be enforced by the Code Enforcement Officer and the Zoning Enforcement Officer and their deputies.

§22-9.6 Violations and Penalties:

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Any person who fails to take corrective action within that time shall be liable, upon conviction, to the penalties stated in Chapter 1, Section 1-5.

Section 2. Any or all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall become effective immediately upon final passage and publication as required by law.

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ATTEST:	BERNARDSVILLE IN THE COUNTY OF SOMERSET
Anthony Suriano, Borough Clerk	By: Mary Jane Canose, Mayor
Introduction:	
1st Publication:	
Public Hearing and Adoption:	
2nd Publication:	

RESOLUTION 23-191

AUTHORIZING PAYMENT OF BILLS

RESOLVED, that the list of bills, copies attached hereto, are hereby approved for payment.

01 State & Federal Grants	\$	1,255.38
04 Escrow	\$	500.00
06 Outside Employment	\$	
10 Current Fund	\$	342,092.50
19 Other Trusts	\$	2.40
20 Payroll	\$	
33 Capital Fund	\$	4,674.82
40 Sewer Utility Fund	\$	47,330.75
55 Sewer Capital	\$,
70 COAH Trust	\$	762.30
71 Fire Prevention Trust	\$	
72 Open Space Trust	\$	39.00
73 Police Law Enforcement	\$,
85 Recreation Trust	\$	275.00
TOTAL	\$	396,932.15
Council Approval at regular meeting	<u></u>	
I, Anthony J. Suriano, Borough Clerk of certify the forgoing to be a true and exa the Borough Council at a duly convened	ct copy of a resolu	tion adopted by
	Anthony Su Borough Cle	

List of Bills - (0110101002000) CASH - STATE & FEDERAL GRANTS STATE & FEDERAL GRANTS

Meeting Date: 10/10/2023 For bills from 09/26/2023 to 10/05/2023

Check#	Vendor	1	Description	Account	PO Payment	Check Total
2425	4214 - ATLANTIC	TACTICAL OF NJ PO	112800 2023 Body Armor Replacements		1,160.38	
	01-G20-0110-0370	2020 BODY ARMOR REPLACEMENT FUND (2019)	0.29		
	01-G21-0110-0369	STATE BODY ARMOR REPLACEMENT FUND		5.94		
	01-G22-0110-0369	STATE BODY ARMOR REPLACEMENT FUND		1,154.15		1,160.38
2426	6111 - RUTGERS, 01-G22-0110-0361 01-G23-0110-0361	ST UNIV. OF NJ OFFICE OF C PO CLEAN COMMUNITIES (2022) CHAPTER 1 CLEAN COMMUNITIES (2023) - CHAPTER		57.13 37.87	95.00	95.00
	TOTAL					1,255.38

Total to be paid from Fund 01 STATE & FEDERAL GRANTS

1,255.38

1,255.38

List of Bills - (0410101001000) CASH - ESCROW ESCROW

Check#	Vendor	Description	Account	PO Payment	Check Total
2778	5805 - LOUIS P. RAGO, ESQ 04-280-4046-0103 DISBURSEMENTS - WEBBER	PO 114450 BOA Attorney contract & application serv	500.00	500.00	500.00
	TOTAL			-	500.00
Total to	be paid from Fund 04 ESCROW	500.00			

		500.00			

List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

	weeting Date:	10/10/2023 For bills from 09/26/20	23 to 10/C	15/2023	
Check#	Vendor	Description	Account	PO Payment	Check Total
65767	6311 - ACTION DATA SERVICES 10-C00-0110-0205 FINANCE - GENERAL EXPENSE	PO 113798 PAYROLL BLANKET	351.90	351.90	351.90
65768	1806 - ALLIED OIL LLC 10-C00-0315-0220 GASOLINE - PREMIUM GAS	PO 114320 GASOLINE - SEPTEMBER 2023 (ACCOUNT #10-	6,423.28	6,423.28	6,423.28
	7390 - AMAZON CAPITAL SERVICES 10-C00-0100-0201 ADMIN. & EXEC OFFICE SUPPL 10-C00-0110-0201 FINANCE - OFFICE SUPPLIES	PO 114358 Desk Whiteboard Dry Erase Glass Whiteb	30.83 15.71	46.54	46.54
	5595 - ANIMAL CONTROL SOLUTIONS, LLC 10-C00-0260-0204 ANIMAL CONTROL - MISCELLANEOU	PO 113993 24 HOUR ANIMAL CONTROL COVERAGE - BLANKS	3,000.00	3,000.00	3,000.00
	4351 - APRUZZESE,McDERMOTT,MASTRO&MURPHY 10-C00-0101-0205 HUMAN RESOURCES - LABOR ATTOR	PO 113484 2023 GENERAL LABOR SERVICES - ACCT#1948 NEY	2,515.50	2,515.50	2,515.50
	4214 - ATLANTIC TACTICAL OF NJ 10-A00-0195-0204 (2022) POLICE - MISCELLANEOUS	PO 112493 Promotional Badges for Chief, Capt, Lt,	1,225.68	1,225.68	
	10-C00-0195-0206 POLICE - UNIFORMS	PO 114143 D/Sgt Badge	116.79	116.79	1,342.47
65773	4915 - B&R UNIFORMS 10-C00-0195-0217 POLICE - CROSSING GUARDS EXP.	PO 113182 Crossing Guard Supplies	494.30	494.30	494.30
65774	761 - BERNARDSVILLE AUTO REPAIR,INC 10-C00-0246-0207 VEHICLE MAINTSTREETS & ROAD	• •	155.00	155.00	155.00**
	4239 - COMCAST 10-C00-0305-0215 TELEPHONE - PHONE BILLS	PO 114439 XFINITY TV & INTERNET - ACCT# 84990528	209.90	209.90	209.90**
	4239 - COMCAST 10-C00-0305-0215 TELEPHONE - PHONE BILLS	PO 114444 XFINITY ACCOUNT 8499052890036488 - 8/18	39.08	39.08	39.08**
	4239 - COMCAST 10-C00-0305-0215 TELEPHONE - PHONE BILLS	PO 114445 XFINITY TV & INTERNET - ACCT#8499052890	10.36	10.36	10.36**
65778	4827 - D'ONOFRIO & SONS INC 10-C00-0145-0241 BUILD. & GROUNDS - REC. FIELD	PO 113237 2023 Recreation Grass Cutting and Lawn MAINT.	3,440.00	3,440.00	
	10-C00-0145-0215 BUILD. & GROUNDS - GROUND MNT 10-C00-0145-0233 BUILD. & GROUNDS - LIBRARY PR		4,860.00 140.00	5,000.00	8,440.00**
65779	386 - DELTA DENTAL OF NEW JERSEY, INC 10-C00-0175-0225 GROUP INSURANCE - DENTAL BNFT	PO 114460 10/1-10/31/23 DENTAL BENEFITS PAYMENT :	£ 2,711.60	2,711.60	2,711.60**
65780	6997 - DIRECT ENERGY 10-C00-0320-0225 GAS - NATURAL	PO 114431 166 MINE BROOK	1.27	1.27	1.27**
65781	6167 - DIRECT ENERGY BUSINESS 10-C00-0310-0220 ELECTRICITY - BILLS	PO 114449 1 ANDERSON HILL RD SERVICE LOC ID 76686	109.45	109.45	109.45**
65782	1307 - FERRIERO ENGINEERING, INC 10-A00-0140-0211 (2022) ENGINEERING - ENGINEER	PO 112546 Engineering, Design, and Inspections Va ING EXPENSES PO 114432 Traffic Report and Deed Descriptions Do	1,301.00	1,301.00 592.00	
	10-C00-0140-0211 ENGINEERING - ENGINEERING EXP		592.00	372.00	1,893.00**
65783	2487 - FLAGSHIP HEALTH SYSTEMS INC 10-C00-0175-0225 GROUP INSURANCE - DENTAL BNFT	PO 113807 JULY-DEC 2023 DENTAL BENEFITS PAYMENT - $\ensuremath{\mathrm{S}}$	102.11	102.11	102.11**

List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

Check#	Vendor	to the control of the	Descri	ption	Account	PO Payment	Check Total
65784	652 - GENERAL C	CODE	PO 114382	Codification of General and Land Use Cod		6,598.52	
	10-C00-0102-0205	MUNICIPAL CLERK - GENERAL EXPER			3,927.52	0,350.52	
	10-C00-0155-0204	BOARD OF ADJ MISCELLANEOUS			2,671.00		6,598.52**
65785	1914 - GM FENCE 10-C00-0145-0241	BUILD, & GROUNDS - REC. FIELD		Turf Field Baseball Backstop Repair	950.00	950.00	950.00**
65786	185 - GRAINGER		PO 114426	[2] Come-along binders		124.34	
	10-C00-0220-0205	STREETS & ROADS - GEN. EXPENSE			124.34		124.34**
65787	4759 - INSTITUTE 10-C00-0195-0213	FOR FORSENIC PSYCHOLOGY POLICE - MEDICAL EXPENSES	PO 114281	P.O. Candidate Psychological Screening -	525.00	525.00	505 0044
	10-000-0133-0213	POLICE - MEDICAL EXPENSES			525.00		525.00**
65788	7006 - INTERSTAT	TE WASTE SERVICES OF NJ	PO 114153	Garbage Disposal - Street Cans, Library		1,377.40	
	10-C00-0145-0248	BUILD. & GROUNDS - SOLID WASTE		salvage visposal salvae salv, distar,	1,146.92	1,377.40	
	10-C00-0145-0233	BUILD. & GROUNDS - LIBRARY PROD			40.09		
	10-C00-0145-0231 10-C00-0145-0250	BUILD. & GROUNDS - LIBRARY TENA BUILD. & GROUNDS - TRAIN STATIO			132.81 57.58		1,377,40**
		Date of the state	J.		37.30		1,3//.40
65789	124 - JAEGER LU	IMBER	PO 112676	Blanket PO for B&G Supplies		18.88	
	10-C00-0145-0201	BUILD. & GROUNDS - BLD SUPPLY			18.88		18.88**
65790	87 - JCP&L		PO 114422	JCP&L 7/20-8/20/23*		516.87	
	10-C00-0310-0220 10-C00-0145-0231	ELECTRICITY - BILLS BUILD. & GROUNDS - LIBRARY TEN	ANTS FYD		378.28 138.59		516.87**
		DOLLET & CHOOLED DIDNELL IEM	mild Dat .		130.33		510.07
65791	87 - JCP&L		PO 114423	JCP&L 7/21-8/22/23*		121.73	
	10-C00-0310-0220	ELECTRICITY - BILLS		.,	121.73	****	121.73**
65792	87 - JCP&L		PO 114446	JCP&L 8/19-9/20/23*		230.06	
	10-C00-0310-0220	ELECTRICITY - BILLS			230.06		230.06**
65793	87 - JCP&L 10-C00-0225-0202	STREET LIGHTING	PO 114447	JCP&L	131.59	144.86	
	10-C00-0310-0220	ELECTRICITY - BILLS			13.27		144.86**
65794	6378 - JOHNY ON			Portable Restroom Rental - 271 Mine Broo	•	111.32	
	10-C00-0145-0263	BUILD. & GROUNDS - O/S - 271 M		Portable Restroom Rental - Train Station	111.32	222.64	
	10-C00-0145-0250	BUILD. & GROUNDS - TRAIN STATIO		Totalia Rebeloum Redeal - Train beation	222.64	222.04	
	10-C00-0145-0249	BUILD. & GROUNDS - PORTABLE TO		Portable Restroom Rental - Polo, Rose Bo	998.74	998.74	
				Charge to Replace Stolen ADA Porta Potty		1,330.00	
	10-C00-0145-0249	BUILD. & GROUNDS - PORTABLE TO	ILETS		1,330.00		2,662.70**
65795	6247 - JOY AUTO 10-C00-0246-0207	PARTS VEHICLE MAINTSTREETS & ROADS	PO 114191	Parts Blanket	170.90	170.90	170.90**
					210130		170.50
65796	5805 - LOUIS P.	RAGO, ESQ	PO 11327R	BOA Attorney 2023 Blanket PO for anticip	,	800.00	
	10-C00-0155-0215	BOARD OF ADJ ATTORNEY		200 Notice to the andres	800.00	500.00	800.00**
65797	7329 - MONMOUTH		PO 113859	PHONE CHARGES ACCT #36890 BLANKET**		1,159.07	
	10-C00-0305-0215	TELEPHONE - PHONE BILLS			1,159.07		1,159.07**
65798	6728 - NAPA OF C	CHESTER, INC (2022) VEHICLE MAINT POLICE	PO 111857	OPEN P.O. FOR POLICE VEHICLE PARTS	175.51	175.51	
	0240-0200	(2002) TORICHE MAINT. TORICE	PO 112685	Parts blanket	1/3.51	458.56	

List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

Check#	Vendor		Description	Account	PO Payment	Check Total
	10-C00-0246-0207	VEHICLE MAINTSTREETS & ROADS		458.56		634.07**
65799	31 - NEW JERSE 10-C00-0102-0207 10-C00-0150-0216	Y HILLS MEDIA GROUP MUNICIPAL CLERK - ADVERTISING PLANNING BOARD - ADVERTISING	O 112878 2023 BLANKET PO FOR BERNA	ARDSVILLE NEWS L 188.70 21.93	210.63	
		STREETS & ROADS - GEN. EXPENSE	O 112932 Bid Advertisements + Clea		41.31	
	10-C00-0235-0204		O 113725 Fall Household Cleanup, L		231.60	483.54**
				251.00		403.54**
65800		AN WATER CO. BUILD. & GROUNDS - WATER BILLS	O 114437 NJ American Water 8/11-9/	/12/23* 529.33	529.33	529.33**
65801	57 - NJ AMERIC 10-C00-0145-0219	AN WATER CO. BUILD. & GROUNDS - WATER BILLS	O 114452 NJ American Water 7/12-8/	/ 9/23* 242.39	242.39	242.39**
65802			O 114345 Employment Ad - Zoning/Ho	•	115.00	
	10-C00-0156-0205		O 114419 EMPLOYMENT AD - TECHNICAL		115.00	
	10-C00-0285-0205	CONSTRUCTION - GENERAL EXPENSE		115.00		230.00**
	7271 · NORTH JER 10-C00-0145-0233	SEY TREE EXPERTS BUILD. & GROUNDS - LIBRARY PROP	O 113045 Honey Locust Fertilizatio	on and Pest Trea 272.00	272.00	272.00**
	590 - NORTHEAST 10-A00-0195-0205	COMMUNICATIONS (2022) POLICE - GENERAL EQUIPME	O 112625 Open PO for Maintenance T	225.00	225.00	225.00**
65805		ND PIDGEON,P.C. LEGAL SERVICES - BORO ATTORNEY	O 114332 SEPT 2023 LEGAL SERVICES	9,120.00	9,120.00	9,120.00**
	6042 - PSE&G 10-C00-0320-0225		0 114463 PSE&G 8/25-9/26/23*	89.54	89.54	89.54**
	6981 - ROBERT PI 10-C00-0220-0206	CKELL STREETS & ROADS - UNIFORMS	O 114414 BOOTS, NEXT ELIGIBLE 4/9/	/23	150.00	150.00**
65808	7312 - SAMUELS, 10-C00-0246-0207	INC VEHICLE MAINTSTREETS & ROADS	0 112686 Parts blanket	231.57	231.57	231.57**
	7312 - SAMUELS, 10-C00-0246-0206	INC VEHICLE MAINT POLICE	O 114386 Repair parts for SLEO Veh	nicle -2014 Ford	1,661.87	1,661.87**
	397 - SELECTIVE 10-C00-0170-0220		0 114427 FLOOD INSURANCE - BORO 11	1./18/23-11/17/24 9,849.00	9,849.00	9,849.00**
65811		STER ABSOLUTE CLEANING LLC SWIM POOL - MISCELLANEOUS	O 113702 Pool Complex Bathroom Cle	eaning 2,106.00	2,106.00	2,106.00**
65812		NCH EMERGENCY SERVICES POLICE - EDUCATION & TRAINING E	O 114333 Richard EMT Refresher / C PENSES	Certification Re 375.00	375.00	375.00**
		POOL MANAGEMENT, INC. SWIM POOL - OPENING/CLOSING	0 113319 POOL OPENING & CLOSING	5,450.00	5,450.00	5,450.00**
65814		USINESS ADVANTAGE POLICE - OPFICE SUPPLIES	0 112740 OPEN P.O. FOR OFFICE SUPP	PLIES 134.04	134.04	134.04**

List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

Meeting Date: 10/10/2023 For bills from 09/26/2023 to 10/05/2023

Check#	Vendor		Description	Account	PO Payment	Check Total
65815	5304 - SUBURBAN 10-C00-0145-0261	PROPANE BUILD. & GROUNDS - O/S - 251 CI	PO 113115 Propane for 251 Claremont Road LAREMONT	200.00	200.00	200.00**
65816	7400 - UNITED TR 10-C00-0272-0203	I-STATE UMPIRES RECREATION - GENERAL EXPENSES	PO 114402 Umpires For Men's Softball Leauge	300.00	300.00	300.00**
65817	2865 - V. E. RAL 10-C00-0195-0205	PH & SON, INC POLICE - GENERAL EQUIPMENT	PO 114381 First Aid Supplies	215.00	215.00	215.00**
65818	7197 - VAN CLEEF 10-A00-0100-0205	ENGINEERING ASSOCIATES (2022) ADMIN. & EXEC GENERAL	PO 113529 PROFESSIONAL SERVICES - 2022 - HIGHLANDS L EXPENSES	3,703.00	13,703.00	13,703.00**
65819	61 - VERIZON 10-C00-0305-0215	TELEPHONE - PHONE BILLS	PO 114435 TELEPHONE BILLS 9/20- 10/19/23*	3,295.36	3,295.36	3,295.36**
65820	3488 - VERIZON 10-C00-0305-0215	TELEPHONE - PHONE BILLS	PO 114436 FIOS - ACCT# 554-658-975-0001-21 -9/21-1	179.00	179.00	179.00**
65821		TELEPHONE - PHONE BILLS	PO 114459 908-204-3475 347 38Y -TRAIN STATION FIRE	77.75	77.75	77.75**
65822			PO 114429 ACC #442265347 - 00002 WIRELESS PHONES		553.65	
	10-C00-0305-0225 10-C00-0305-0225	TELEPHONE - MOBILE PHONES TELEPHONE - MOBILE PHONES	PO 114430 ACC#442265347-00001* WIRELESS PHONES 8/	553.65 2,146.73	2,146.73	2,700.38**
65823	868 - VIKING PE:	ST CONTROL BUILD. & GROUNDS - BUILD. MNT.	PO 112674 Monthly Pest Control and Carpenter Ant T		172.78	
			PO 112677 Monitoring for Mice Control at Police Ra	172.78 89.64	89.64	262.42**
	5318 - W.B.MASON 10-C00-0285-0201 10-C00-0156-0201	CO,INC CONSTRUCTION - OFFICE SUPPLIES ZONING/HOUSE - OFFICE SUPPLY	PO 114417 OFFICE SUPPLIES - SUITE 103	189.48 33.96	223.44	223.44**
65825	1264 - WELDON ASI 10-C00-0220-0218	PHALT CO. STREETS & ROADS - ROAD REPAIR	PO 114199 BITUMINOUS CONCRETE & STONE - JULY-DEC 2	1,183.74	1,183.74	1,183.74**
	TOTAL					97,369.53

** = Payment(s) need to be approved before check can be printed.

Total to be paid from Fund 10 CURRENT FUND

97,369.53 97,369.53

Checks Previously Disbursed

65766 231066	CORELOGIC	PO# 114433 REFUND OF TAX PAYMENT ERROR - BLO	6,193.31 9/26/2023
231066	PAYROLL ACCOUNT SPHERE COMMERCE	PO# 114448 9/29/23 PAYROLL - CURRENT FUND PARKING METER FEES	238,412.90 9/28/2023 116.76 10/02/2023

List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

Check#	Vendor		Description		Account	PO Payment	Check Total
Tota	als by fund	Previous Checks/Voids	Current Payments	Total			
Fund :	0 CURRENT FUND	244,722.97	97,369.53	342,092.50			
	BILLS LIST TOTALS	244,722.97	97,369.53	342,092.50			
				=======================================			

List of Bills - (1910101001000) CASH - OTHER TRUSTS OTHER TRUSTS

Check#	Vendor		Description	Account	PO Payment	Check Total
471		F HEALTH & SENIOR SRVS. DUE TO STATE - ANIMAL CONTROL	PO 114442 August 2023 Monthly Dog Report	2.40	2.40	2.40
	TOTAL					2.40
Total to h	be paid from Fund 19	OTHER TRUSTS	2.40			
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List of Bills - (3310101004000) CASH - CAPITAL CAPITAL FUND

Meeting Date: 10/10/2023 For bills from 09/26/2023 to 10/05/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
6357	4214 - ATLANTIC TACTICAL OF NJ 33-215-2926-1011 CAP ORD 2022-1917	PO 112800 2023 Body Armor Replacements - BODY ARMOR	4,674.82	4,674.82	4,674.82
	TOTAL				4,674.82
Total to	be paid from Fund 33 CAPITAL FUND	4,674.82			
		=======================================			

4,674.82

List of Bills - (4010101002000) CASH - SEWER UTILITY SEWER UTILITY FUND

Check#	Vendor	Description	Account	PO Payment	Check Total
10968	5305 - CUSTOM ENVIRONMENTAL TECH. INC 40-C00-0101-0228 SEWER - POLYMER	PO 114367 Polymer order/shipping	1,547.00	1,547.00	1,547.00
10969	386 - DELTA DENTAL OF NEW JERSEY, INC 40-C00-0101-0230 SEWER - GROUP INSURANCE	PO 114460 10/1-10/31/23 DENTAL BENEFITS PAYMEN	T I 381.71	381.71	381.71
10970	5570 - EMR POWER SYSTEMS, LLC 40-C00-0101-0213 SEWER - PLANT MAINTENAN	PO 114276 Generator service	365.79	365.79	365.79
10971	1619 - GARDEN STATE LABORATORIES INC 40-C00-0101-0215 SEWER - TESTING	PO 113436 2023 Blanket, 2nd and 3rd quarter	2,495.00	2,495.00	2,495.00
10972	7006 - INTERSTATE WASTE SERVICES OF NJ 40-C00-0101-0226 SEWER - SLUDGE REMOVAL	PO 114054 2023 Blanket - Rag Container Disposa	2,050.00	2,050.00	2,050.00
10973	2780 - KEN KELEHER 40-C00-0101-0206 SEWER - UNIFORMS	PO 114455 BOOTS NEXT ELIGIBLE 3/29/24	105.00	105.00	105.00
10974	3238 - MAIN LINE COMMERICAL POOLS,INC 40-C00-0101-0213 SEWER - PLANT MAINTENAN	PO 114159 Sodium Hypochloride	686.88	686.88	686.88
10975	57 - NJ AMERICAN WATER CO. 40-C00-0101-0229 SEWER - WATER BILLS	PO 114438 NJ AMERCAN WATER -8/11-9/12/23	21.27	21.27	21.27
10976		PO 112597 Repair and Installation		2,240.41	
	40-A00-0101-0214 (2022) SEWER - PUMP STF 40-C00-0101-0213 SEWER - PLANT MAINTENAN	PO 114241 Replace and install tank 7 press was	2,240.41 th wa 4,000.00	4,000.00	6,240.41
10977	3499 - RICHIE'S TIRE SERVICE INC 40-C00-0101-0213 SEWER - PLANT MAINTENAN	PO 114409 New tires, mounted and balanced - Cr $_{ m ICE}$	ane 2,691.96	2,691.96	2,691.96
10978	397 - SELECTIVE PLOOD 40-C00-0101-0239 SEWER - GENERAL INSURAN	PO 114428 FLOOD INSURANCE SEWER PLANT 11/18/23	9,849.00	9,849.00	9,849.00
10979	1518 - USA BLUE BOOK 40-C00-0101-0213 SEWER - PLANT MAINTENAN	PO 113403 2023 Blanket	187.19	187.19	187.19
	TOTAL			-	26,621.21
Total to	be paid from Fund 40 SEWER UTILITY FUND	26,621.21			
		26,621.21			
Checks 1	Previously Disbursed				
234032	PAYROLL ACCOUNT	PAYROLL - SEWER 9/29/23		20,709	.54 9/28/2023
				20,709	.54
	Totals by fund	Previous Checks/Voids Current Payments	Total	· · · ·	
	Fund 40 SEWER UTILITY FUND	20,709.54 26,621.21	47,330.75		

List of Bills - (4010101002000) CASH - SEWER UTILITY SEWER UTILITY FUND

Check#	Vendor				Account	PO Payment	Check Total
	BILLS LIST TOTALS	20,709.54	26,621.21	47,330.75			

List of Bills - (7010101002000) CASH - COAH COAH TRUST

Meeting Date: 10/10/2023 For bills from 09/26/2023 to 10/05/2023

Check#	Vendor	Description	Account	PO Payment Check Total
2265	7006 - INTERSTATE WASTE SERVICES OF NJ 70-286-5685-4013 COAH - ADMINISTRATIVE COSTS	PO 113740 Waste Removal Services - 63-73 Bernards	196.80	196.80 196.80
2266	895 - PIDGEON AND PIDGEON,P.C. 70-286-5685-4013 COAH - ADMINISTRATIVE COSTS	PO 114332 SEPT 2023 LEGAL SERVICES	565.50	565.50 565.50
	TOTAL			762.30

Total to be paid from Fund 70 COAH TRUST

762.30 -----762.30

List of Bills - (7210101002000) CASH - OPEN SPACE TRUST OPEN SPACE TRUST

Meeting Date: 10/10/2023 For bills from 09/26/2023 to 10/05/2023

Check#	Vendor	σ	escription	Account	PO Payment	Check Total
2148	895 - PIDGEON AN 72-286-5685-3001	D PIDGEON, P.C. PO 1 RESERVE FOR OPEN SPACE - AQUISITION	14332 SEPT 2023 LEGAL SERVICES	39.00	39.00	39.00
				33.00		33.00
	TOTAL					39.00
Total to	be paid from Fund 72 O	PEN SPACE TRUST	39.00			

39.00

List of Bills - (8510101002000) CASH - RECREATION TRUST RECREATION TRUST

Meeting Date: 10/10/2023 For bills from 09/26/2023 to 10/05/2023

Check#	Vendor	11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Description	Account	PO Payment	Check Total
597	6376 - JENNIFER	ADAMS	PO 114292 Jaren Sina Session 1 refund		275.00	
	85-286-5685-4000	RESERVE FOR RECREATION TRUST	- GENERAL	235.00		
	85-286-0200-0002	DUE TO CURRENT - ADMIN FEES		40.00		275.00
	TOTAL					275.00
Total to	be paid from Fund 85	RECREATION TRUST	275.00			

275.00

RESOLUTION #23-192

AWARDING CONTRACT FOR GARBAGE CONTAINER REMOVAL AND DISPOSAL

WHEREAS, bids were received, supported by the required documentation, for the 2023 to 2025 Garbage Container Removal and Disposal Contract; and

WHEREAS, the Public Works Manager, in a report dated September 18, 2023, recommends awarding a contract to Republic Service of NJ, LLC, and that recommendation is supported by the Borough Administrator; and

WHEREAS, a certification of availability of adequate funds has been filed by the Chief Financial Officer, in accordance with the requirements of N.J.A.C. 5:30-14.5.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body as follows:

- (1) A contract for 2023- 2025 Garbage Container Removal, Transportation, and Replacement is hereby awarded to Republic Service of NJ, LLC, at the price of \$205.00 per container for transportation and \$105.00 per ton tipping fee for Year 1 and at the price of \$215.25 per container for transportation and \$110.25 per ton tipping fee for Year 2.
- (2) The Mayor and Clerk are hereby authorized to sign a contract for these services which has been approved in form by the Borough Attorney.
- I, Leslie Roberson, CMFO, hereby certify that funds for these services are available in the 2023 Budget, Landfill-Disposal of Waste line item.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held October 10, 2023.

BOROUGH OF BERNARDSVILLE, NJ

RESOLUTION #23-193 AUTHORIZATION OF LEAD INSPECTION FEE REFUND

WHEREAS, the following payment of lead inspection fees was made on September 20, 2023 and;

WHEREAS, a lead inspection is not required as the homeowner has registered with the NJ DCA (Registration# 1803005149);

WHEREAS, the housing inspection office has recommended a refund be issued;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Bernardsville, NJ that the Chief Financial Officer is hereby authorized to refund the aforementioned fees as listed below:

Block & Lot	Fee Type	Amount	Reason for Refund	Issue Refund To
99/4	Lead	\$490.00	Paid in Error – no fees	4 MB1 LLC & 4 MB2 LLC
4 Mine Brook Road	Inspection		required	PO Box 166
	_			New Vernon, NJ 07976
	Total:	\$490.00		

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on October 10, 2023.

BOROUGH OF BERNARDSVILLE RESOLUTION #23-194

A RESOLUTION AUTHORIZING THE BOROUGH ATTORNEY TO FILE AN ANSWER TO AN OPRA COMPLAINT FILED BY AARON DUFF IN THE SUPERIOR COURT OF NEW JERSEY

WHEREAS, Aaron t. Duff, a resident of Bernardsville and an attorney-at-law of the State of New Jersey, filed a request pursuant to the Open Public Records Act ("OPRA") and the common law for copies of records including emails and minutes of executive session meetings at which the Palmer redevelopment was discussed; and

WHEREAS, the Borough Clerk's initial search for the requested records resulted in more than 10,000 pages of emails that had to be reviewed and redacted where appropriate; and

WHEREAS, copies of the requested records were provided to Aaron Duff with redactions in accordance with the provisions of OPRA; and

WHEREAS, Aaron Duff has retained an attorney who filed a complaint on his behalf in the Superior Court of New Jersey, Law Division, Somerset County at Docket No SOM-L-001022-23 seeking unredacted copies of the records, as well as reimbursement of his attorney's fees; and

WHEREAS, the governing body wishes to defend this lawsuit;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Bernardsville, in the County of Somerset, State of New Jersey, that Borough Attorney John R. Pidgeon is hereby authorized to file an answer to the complaint described in the preamble and to take all other steps necessary to defend the Borough's interest in this litigation.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing
to be a true and exact copy of a resolution adopted by the Governing Body at a duly convened
meeting held Tuesday, October 10, 2023.
Anthony Suriano, Clerk

RESOLUTION #23-195

AUTHORIZING RELEASE OF A STREET OPENING ESCROW BOND FOR 86 MINE MOUNT ROAD

BE IT RESOLVED by the Borough Council, pursuant to a recommendation from the Public Works Manager in an email dated October 3, 2023, to authorize the release of a \$1,500.00 bond to Christopher Lacko, 86 Mine Mount Road, Bernardsville, NJ 07924.
I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on October 11, 2023.