

**BOROUGH OF BERNARDSVILLE**  
Mayor & Borough Council Meeting Agenda  
December 11, 2023 - 7:00 p.m.

**1. CALL MEETING TO ORDER**

Mayor Mary Jane Canose  
Council Member Jay Ambelang  
Council Member Diane Greenfield  
Council Member Jena McCredie  
Council Member Chad McQueen  
Council Member Al Ribeiro  
Council Member Christine Zamarra

**2. STATEMENT OF PRESIDING OFFICER**

Notice of this meeting was provided to the Bernardsville News and Courier News, filed with the Municipal Clerk and posted on the Municipal Bulletin Board on December 15, 2022.

**3A. PLEDGE OF ALLEGIANCE**

**3B. MAYOR'S WELCOME**

Welcome to the December 11, 2023 meeting of the Bernardsville Borough Council. This meeting is being conducted in person in the council chambers in Borough Hall and it is being broadcast live on YouTube and on Zoom to make it as convenient as possible for residents to attend the meeting. Members of the public who are here in person and those attending remotely on Zoom will be given the opportunity to comment at appropriate times during the meeting in accordance with the following guidelines:

- Members of the public will be allowed to speak during the “Open Session(s)” and during formal “public hearings” on the agenda including public hearings on ordinances
- Comments will be limited to three minutes per speaker, which will be monitored and enforced by the Borough Clerk
- Comments containing offensive, profane or indecent language or language constituting hate speech, will not be permitted.
- Remote participants will be muted unless they are unmuted by the Clerk, and remote participants will not be able to unmute themselves. The Clerk will mute remote speakers at the expiration of their three minutes of allotted time, or if they make any inappropriate or offensive comments.

- All speakers, whether in person or on Zoom, shall state their names and addresses before making their comments. Speakers on Zoom shall activate their cameras so that they can be seen by members of the governing body and audience.
- Failure of the governing body to provide a live broadcast of this meeting, or technological problems encountered during the course of the meeting that affect remote viewing and/or participation, will not invalidate this meeting or any action taken including, but not limited to, the adoption of any ordinance, resolution or motion.

4. **PRESENTATIONS**

4A. Police Department, Car Thefts

4B. Joe Platt, Traffic Planning & Design

5. **OPEN SESSION (FOR ITEMS NOT LISTED FOR A PUBLIC HEARING)**

*Spoken comments will be limited to three minutes per speaker.*

6. **ORDINANCES (Public Hearing)**

*Spoken comments will be limited to three minutes per speaker.*

Mayor to open public hearing on Ordinance #2023-1987, **AN ORDINANCE CONCERNING CONSTRUCTION CODE FEES AND AMENDING CHAPTER 12 OF THE BOROUGH CODE ENTITLED "BUILDING AND HOUSING"**

Mayor to close public hearing

I move to pass Ordinance #2023-1987 on final reading and adopt as published.

Second:

Roll Call Vote:

**ORDINANCES (Introduction)**

I move that Ordinance #2023-1988, **CONCERNING SEWER CONNECTION FEES AND SEWER USER RATES AND ALLOCATION AND AMENDING CHAPTER XVI OF THE BOROUGH CODE ENTITLED "SEWER REGULATIONS"** be introduced by title, passed on first reading, published according to law, and that a public hearing be scheduled for a meeting beginning at 2:00 p.m., Tuesday, December 26, 2023, remote only via Zoom.

Second:  
Voice Vote:

**7. RESOLUTIONS**

- #23-241      AUTHORIZING PAYMENT OF BILLS**
- #23-242      AUTHORIZING THE EMPLOYMENT OF SILVIA ROMERO-MORA, ADMINISTRATIVE COORDINATOR**
- #23-243      AWARDING A CONTRACT FOR CAMPBELL ROAD REPAIRS**
- #23-244      ESTABLISHING DECAL FEES AND OTHER REGULATIONS FOR MUNICIPAL PARKING LOTS DURING 2024**
- #23-245      ACCEPTING DONATION OF A VEHICLE FROM THE BERNARDSVILLE FIRE COMPANY**
- #23-246      APPROVING THE 2024 SCHEDULE OF MEETINGS OF THE MAYOR AND COUNCIL**
- #23-247      AUTHORIZING THE EMPLOYMENT OF ISABELLE BONGIOVANNI, TAX CLERK/ADMINISTRATIVE ASSISTANT**
- #23-248      AUTHORIZING THE EMPLOYMENT OF LOGAN DECICCO, ASSISTANT RECREATION DIRECTOR**
- #23-249      APPROVING EMPLOYEE HANDBOOK AND PERSONNEL POLICIES AND PROCEDURES MANUAL**
- #23-250      APPOINTING KATHERINE E. HOWES MUNICIPAL COURT JUDGE FOR THE PERIOD JANUARY 1, 2024 – DECEMBER 31, 2026**
- #23-251      APPOINTING A MUNICIPAL PROSECUTOR FOR THE SHARED COURT FOR THE PERIOD OF JANUARY 1, 2024 TO DECEMBER 31, 2024**
- #23-252      APPOINTING A PUBLIC DEFENDER FOR THE SHARED MUNICIPAL COURT FOR THE PERIOD OF JANUARY 1, 2024 TO DECEMBER 31, 2024**

- #23-253      AMENDING THE PROFESSIONAL SERVICES CONTRACT WITH PAULUS, SOKOLOWSKI, AND SARTOR, LLC**
- #23-254      AMENDING THE PROFESSIONAL SERVICES CONTRACT WITH MCMANIMON, SCOTLAND, & BAUMANN, LLC**
- #23-255      AUTHORIZING A TRANSFER OF FUNDS**
- #23-256      AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH PARKMOBILE FOR PARKING IN BOROUGH PARKING LOTS**

I move that resolutions #23-241 to #23-256 be adopted:

Second:

Roll call vote:

**8.      ITEMS OF BUSINESS**

- 8A.    Mayor’s Update
- 8B.    Administrator’s Update
- 8C.    2024 Shamrock Shuffle, School of Saint Elizabeth
- 8D.    A Hole Lot of Fun, Friends of the Bernardsville Library
- 8E.    Transportation
- 8F.    Correspondence
- 8G.    Unfinished Business
- 8H.    New Business

**9.      CLOSED SESSION**

Council Member \_\_\_\_\_ moves, to adjourn to an executive session to consider:

Contract Negotiations, Collective Bargaining, Attorney/Client Privilege,  
Personnel Matters, and Pending Litigation

*(Collective Bargaining, Contract negotiations, Personnel Matters, Pending or Anticipated Litigation, Property Acquisition, Attorney/Client Privilege), and that the time when and circumstances under which the matter can be disclosed to the public is when it (they) are finally resolved.*

Seconded:

Vote:

10. **REOPEN AND ADJOURNMENT**

**BERNARDSVILLE BOROUGH  
ORDINANCE 23-1987**

**AN ORDINANCE CONCERNING CONSTRUCTION CODE FEES AND  
AMENDING CHAPTER 12 OF THE BOROUGH CODE ENTITLED  
"BUILDING AND HOUSING"**

**WHEREAS**, the DCA Uniform Construction Code regulations provide in N.J.A.C. 5:23-4.17 that “the municipality shall set enforcing agency fees by ordinance . . . .”; and

**WHEREAS**, N.J.A.C. 5:23-4.17 further provides that:

(b) On or before February 10 of each year . . . the construction official shall, with the advice of the subcode officials and in consultation with the municipal finance officer, prepare and submit to the governing body a report detailing the receipts and expenditures of the enforcing agency and indicating his recommendations for a fee schedule, based on the operating expense of the agency”; and

**WHEREAS**, N.J.A.C. 5:23-4.17 also states that “the fee schedule shall be calculated to reasonably cover the municipal costs of enforcing the regulations . . . .”; and

**WHEREAS**, Borough Construction Official Chris Diacik submitted a report on June 6, 2023, in which he made his recommendations , in accordance with the requirements of N.J.A.C. 5:23-4.17 (b), for a fee schedule based on the operating expenses of the agency;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Bernardsville, in the County of Somerset, New Jersey that subsection 12-1.2 entitled "Fees" in section 12-1 entitled "State Uniform Construction Code" in Chapter XII of the Borough Code entitled "Building and Housing" is hereby amended as follows:

**Section 1.** Subsection 12-1.2 is hereby amended to read as follows:

**§ 12-1.2 Fees.**

The fee for a construction permit shall be the sum of the subcode fees listed in paragraphs a through g paid prior to the issuance of a permit. 20% of the construction permit fee shall be considered as the plan review fee, which will be collected at the time the permit is issued and is nonrefundable.

a. Building Subcode Fees. The building subcode fees shall be as follows:

1. Fees for new construction shall be based upon the volume of the structure. This fee shall be in the amount of \$0.05 per cubic foot, except structures on farms - \$0.0007. The minimum fee shall be ~~\$65~~ \$80 ~~for a single trade~~.
2. Fees for renovations, alterations, reroofing, repairs, and site construction associated with pre-engineered systems of commercial farm buildings, premanufactured construction, and the external utility connections for premanufactured construction, shall be based upon the estimated costs of the work.

This fee shall be:

\$24 per \$1,000 of estimated cost of work up to \$100,000 of estimated cost of construction;

\$18 per \$1,000 for estimated cost of work above \$100,000;

\$10 per \$1,000 for additional costs over \$150,000 estimated cost of construction. The minimum fee shall be ~~\$80~~ \$45 ~~for a single trade~~.

3. Fees for additions shall be computed on the same basis as for new construction (volume) for the added portion.
4. Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with paragraphs 2 and 3 above.
5. Temporary structures and all structures for which volume cannot be computed, such as swimming pools and open structural towers, shall be charged a flat rate. The fee for construction or installation of a single-family residential in-ground swimming pool shall be ~~\$200~~ \$150. The fee for construction or installation of all other use groups inground swimming pools shall be \$200. The fee for above-ground pools shall be \$100. The fee for fences shall be \$45.
6. The fee for the construction or installation of tennis courts shall be \$150.
7. The fee for mechanical permit for R-3 and R-4 structures shall be \$45.

b. Plumbing Subcode Fees. The plumbing subcode fees shall be as follows (the stated fees are per fixture):

Water Closet	\$ <del>20.10</del>
Bidet/Urinal	\$ <del>20.15</del>
Bath Tub	\$ <del>20.15</del>
Lavatory/Sink	\$ <del>20.15</del>
Shower	\$ <del>20.15</del>
Floor Drain	\$ <del>20.15</del>
Dish Washer	\$15
Drinking Fountain	\$15
Washing Machine	\$15
Hose Bibb	\$15
Water Heater	\$ <del>80.50</del>
Fuel Oil Piping	\$ <del>80.65</del>
Steam Boiler	\$65
Hot Water Boiler	\$65
Sewer Pipe	\$65
Interceptor/Separator	\$65
Residential Back Flow Preventor	\$65
Commercial Back Flow Preventor	\$65
Grease Trap	\$65
Water Cooler A/C	\$65

Sewer Connection	\$65
Water Service Connection	\$65
Stack	\$ <u>20</u> <del>15</del>
Refrigeration Unit	\$ <u>80</u> <del>65</del>
Active Solar Systems	\$ <u>80</u> <del>65</del>
Garbage Disposal	\$ <u>20</u> <del>15</del>
Gas Logs or Gas Fireplace	\$ <u>80</u> <del>15</del>
Gas Pipe Over 5 feet (need drawing and test)	\$ <u>80</u> <del>65</del>
Gas Pipe Over 5 feet Reconnect Fee	\$ <u>20</u> <del>15</del>
Generator	\$ <u>80</u> <del>n65</del>
Hot Air Furnace or A/C unit or both HVAC unit	\$ <u>80</u> <del>65</del>
Indirect Waste	\$ <u>20</u> <del>15</del>
Pool Heater	\$ <u>80</u> <del>65</del>
Refrigeration Units	\$ <u>80</u> <del>65</del>
Sewer Pumps	\$ <u>80</u> <del>65</del>
Steam Generator for Shower	\$ <u>80</u> <del>65</del>
Storm Drain Inside per Roof Drain	\$ <u>20</u> <del>25</del>
Sump Pumps	\$ <u>20</u> <del>15</del>
Water Treatment Systems (Water softeners)	\$ <u>80</u> <del>65</del>
Yard Hydrant	\$ <u>80</u> <del>65</del>
Other/Special Device	\$65

Emergency Repairs (Sewer/Water)	\$65
<u>Pool Drains</u>	<u>\$20</u>
<u>Chimney Liners</u>	<u>\$80</u>
Plan Review Credit %	<u>\$50</u> <del>20</del>
Minimum Fees	<u>\$80</u> <del>65</del>

c. Electrical Subcode Fees. Electrical subcode fees shall be as follows

Minimum fee \$80 ~~60~~  
~~single-trade~~

Switches,  
 fixtures,  
 receptacles,  
 motors under 1  
 hp, outdoor  
 lighting  
 including  
 standards  
 under 8 feet,  
 communication  
 points, alarm  
 points, devices

All the above \$75  
 1st-25 items \$50

Each \$0.50  
 additional item

Devices Rated  
 kW/KVA

1-10 \$25 ~~15~~

Over 10 to 50 \$85  
~~25~~ \$30

~~Over 25-50~~ \$65

Over 50-100 ~~\$125~~ \$150

Over 100 \$530

Devices Rated  
by HP

1-10 ~~\$25~~ \$15

Over 10 to ~~50~~ \$85 ~~\$30~~  
~~25~~

~~Over 25-50~~ \$65

Over 50-100 \$150  
~~\$125~~

Over 100 \$530

Electric range/ovens/surface units, electric

Rated by kW/KVA water heaters, dryers, dishwashers, central A/C, baseboard heat, transformers, generators, steam generators for showers

Pool Permits

Inground pool \$200  
~~\$150~~

Aboveground pool \$100 ~~\$75~~

Spa, hot tub, fountain \$100 ~~\$75~~

Storable pool, hydro massage bath tub \$75 ~~\$50~~

Security system 1- and 2-family dwellings \$50

Space heater, air handler By HP or kW/KVA

Electric signs \$65 ~~\$50~~

Lighting standards over 8 feet \$65 ~~\$50~~

Utility load management devices \$65 ~~\$50~~

SPD's \$65

EV Chargers \$100

Garbage disposals By HP

Motors By HP

Services, Panels, Switch Boards, Motor Control

Centers

Over 100 amps      ~~\$65~~ \$50

Over 100-200 amps      ~~\$150~~  
\$100

Over 200-400 amps      \$250

Over 400 amps      \$530

Communication closet      \$50 per item

Special Devices

d. Fire Subcode Fees. Fire subcode fees shall be as follows:

1. The fee for sprinkler systems shall be \$60 for up to 20 heads;

For 21 to and including 100 heads the fee shall be \$120;

For 101 to and including 200 heads the fee shall be \$2 per head;

For 201 to and including 400 heads the fee shall be \$2 per head;

For 401 to and including 1,000 heads the fee shall be \$2 per head; and

For 1001 heads and over the fee shall be \$1 per head.

2. The fee for each standpipe shall be \$100.

3. The fee for each independent pre-engineered suppression system shall be \$50.

4. The fee for each gas or oil-fired appliance which is not connected to the plumbing system shall be ~~\$50 (R3-R% exempt)~~ \$25.

5. The fee for each kitchen exhaust system shall be ~~\$65.~~ \$50.

6. The fee for spray booths exhaust system shall be \$50.
7. The fee for a wood/coal burning stove, prefab ~~or masonry~~ fireplace shall be ~~\$50.~~  
~~\$25.~~
8. The fee for smoke, heat detectors and manual fire alarms shall be \$60 for up to 20 alarms;

For 21 to and including 100 alarms the fee shall be \$120;

For 101 to and including 200 alarms the fee shall be \$2 per alarm;

For 201 to and including 400 alarms the fee shall be \$2 per alarm;

For 401 to and including 1,000 alarms the fee shall be \$2 per alarm;

and

For 1001 alarms and over the fee shall be \$1 per alarm.

9. The fee for R3 and R4 fire alarm systems shall be ~~\$60.~~ ~~\$50.~~
  10. The fee for fire pumps shall be \$150 each.
  11. The fee for incinerators shall be \$150 each.
  12. The fee for crematoriums shall be \$150 each.
  13. (Reserved)
  14. The fee for exit-egress lighting shall be \$5 each.
  15. The fee for chimney relining shall be \$25.
  16. The minimum fee for any work requiring plan review which is not listed or itemized above, i.e., fire separation, emergency lighting, flame spread and smoke ratings, etc., shall be ~~\$80.~~ ~~\$50.~~
- e. Certificates and Other Special Fees.
1. The fees for Certificates shall be as follows:
    - (a) Certificate of Occupancy, residential (single family), is \$150, or 10% of permit fee, whichever is greater.

- (b) Certificate of Occupancy, other than single family, is \$175, or 10% of permit fee, whichever is greater.
  - (c) Certificate of Occupancy for changes in use group is \$120.
  - (d) Certificate of Approval, no fee.
  - (e) Continued Certificate of Occupancy is \$150.
  - (f) Temporary Certificate of Occupancy, no fee.
2. The fee for a demolition and/or removal permit of a building or structure shall be \$200, provided that the fee shall be \$25 for structures under 400 square feet in area.

For the removal or abandonment of underground storage tanks, the fee shall be ~~\$80-~~  
~~\$75~~ each for tanks under 1,000 gallons and \$100 each for tanks over 1,000 gallons.

3. The fee to construct or erect a sign shall be \$0.50 per square foot surface area of the sign, computed on one side only for double-faced signs. The minimum fee shall be ~~\$80.~~ ~~\$35.~~
4. The fee for the installation of underground or aboveground storage tanks shall be \$50 per \$1,000 of estimated cost of construction each for tanks under 1,000 gallons;  
\$60 per \$1,000 of estimated cost of construction each for tanks from 1,000 to 1,999 gallons; and  
\$75 per \$1,000 of estimated cost of construction each for tanks of 2,000 gallons or more.
5. The fee for asbestos abatement project shall be \$70. This fee shall also apply to lead abatement projects.
6. The fee for an application for a variation request shall be \$50.
7. The fee for an application for the Construction Board of Appeals shall be \$100.
8. (Reserved)
9. (Reserved)
10. (Reserved)

11. The fee to reinstate a lapsed permit shall be \$85. ~~25% of the initial permit fee provided such application is made within one year from the date the initial permit lapsed. Thereafter, the fee to reinstate a lapsed permit shall be 100%.~~

12. The fee for change of contractor shall be \$25 per subcode.

13. The fee for an annual permit shall be charged annually, and shall be a flat fee based on the number of maintenance workers excluding managers, engineers and clerks who are primarily engaged in work governed by a subcode (building/fire, electrical and plumbing).

Fees shall be as follows:

(a) One through 25 workers (including foremen) \$400 per worker; each additional worker over 25 \$150 per worker.

(b) Prior to the issuance of the annual permit a training registration fee of \$100 per subcode shall be submitted by the applicant to the Department of Community Affairs, Construction Code Element, Training Section along with a copy of the construction permit (Form F-170). Checks shall be made payable to "Treasurer, State of New Jersey."

f. Exempt Fees.

1. No fees shall be charged for construction of any permitted building or structure owned by the County of Somerset or the Borough of Bernardsville or any of their respective agencies.

2. Newly constructed and rehabilitated residential units that are to be legally restricted to occupancy by households of low and moderate income shall be exempt from construction permit fees, except for the State Training Fee.

3. Pursuant to N.J.S.A. 52:27D-126e, no person shall be charged a construction permit fee or enforcing agency fee for any construction, reconstruction, alteration or improvement designed and undertaken solely to promote accessibility by the handicapped to an existing public or private structure or any of the facilities contained therein.

g. Outside Agency Fees. Notwithstanding any other fee hereinafter set forth, when the Borough has retained a private on-site inspection or plan review agency to carry out subcode official responsibility no fee charged shall exceed the amount paid by the Borough to that private agency plus 15%. **[Ord. No. 91-906 § 2; Ord. No. 93-929 § 1; Ord. No. 95-1023 § 1; Ord. No. 97-1084 § 1; Ord. No. 97-1100 §§ 1 — 4; Ord. No. 97-1114 § 1; Ord. No. 2006-1429; Ord. No. 2010-1535 § 1]**

**Section 2.** Any or all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** This ordinance shall become effective immediately upon final passage and publication as required by law.

ATTEST:

COUNCIL OF THE BOROUGH OF  
BERNARDSVILLE IN THE COUNTY  
OF SOMERSET

\_\_\_\_\_  
Anthony Suriano, Borough Clerk

By: \_\_\_\_\_  
Mary Jane canose, Mayor

*Introduction:* \_\_\_\_\_

*1st Publication:* \_\_\_\_\_

*Public Hearing and Adoption:* \_\_\_\_\_

*2nd Publication:* \_\_\_\_\_

**ORDINANCE #2023-1988**  
**CONCERNING SEWER CONNECTION FEES AND SEWER USER RATES**  
**AND ALLOCATION AND AMENDING CHAPTER XVI**  
**OF THE BOROUGH CODE ENTITLED “SEWER REGULATIONS”**

**BE IT ORDAINED** by the Council of the Borough of Bernardsville, in the County of Somerset, New Jersey that section 16-1 entitled “Rates, Fees and Charges for Use of Sewerage System” in Chapter XVI of the Borough Code entitled “Sewer Regulations” is hereby amended as follows:

**Section 1.** Subsection 16-1.4 entitled “User Charge” is hereby amended to read as follows:

**16-1.4 User Charge.** The following user fees are hereby established for annual use of the Sewerage System commencing January 1, 2024:

- a. A minimum annual user fee shall be charged for each residential and nonresidential connection in the amount of \$345.00
- b. Included within each user fee shall be a facility fee of \$345.00 for each connection plus a water use component of \$520.00 for each service unit or additional part thereof prorated.

In all other respects, subsection 16-1.4 shall remain unchanged.

**Section 2.** Subsection 16-1.3 entitled “Connection Fees” is hereby amended to read as follows:

**16-1.3 Connection Fees.** The following connection fees are hereby established for any direct or indirect connection to the Sewerage System commencing January 1, 2024:

- a. The connection fee for residential and nonresidential use shall be \$7,300.00 for each service unit.

In all other respects, subsection 16-1.3 shall remain unchanged.

**Section 3.** Any or all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall become effective immediately upon final passage and publication as required by law.

Attest:

\_\_\_\_\_  
Anthony Suriano, Borough Clerk

\_\_\_\_\_  
Mary Jane Canose, Mayor

Introduced:

Published:

Adopted:

Published:

sewerfee.ord

RESOLUTION 23-241

AUTHORIZING PAYMENT OF BILLS

RESOLVED, that the list of bills, copies attached hereto, are hereby approved for payment.

01 State & Federal Grants	\$	1,457.20
04 Escrow	\$	-
06 Outside Employment	\$	-
10 Current Fund	\$	393,047.43
19 Other Trusts	\$	6,808.40
20 Payroll	\$	-
33 Capital Fund	\$	111,517.50
40 Sewer Utility Fund	\$	38,512.19
55 Sewer Capital	\$	-
70 COAH Trust	\$	378.67
71 Fire Prevention Trust	\$	-
72 Open Space Trust	\$	156.00
73 Police Law Enforcement	\$	-
85 Recreation Trust	\$	14,753.92
<b>TOTAL</b>	<b>\$</b>	<b>566,631.31</b>

Council Approval at regular meeting:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, Anthony J. Suriano, Borough Clerk of the Borough of Bernardsville, hereby certify the forgoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023

\_\_\_\_\_  
Anthony Suriano  
Borough Clerk

**List of Bills - (0110101002000) CASH - STATE & FEDERAL GRANTS  
STATE & FEDERAL GRANTS**

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
2434	6111 - RUTGERS, ST UNIV. OF NJ OFFICE OF C 01-G22-0110-0380	RECYCLING TONNAGE GRANT (2019)	PO 114559 Seminar Reg. for The Ethical Organizatio 270.00	270.00	270.00
2435	7095 - TSS FACILITY SERVICES, INC 01-G23-0110-0361	CLEAN COMMUNITIES (2023) - CHAPTER 159	PO 114319 Downtown + Borough Wide Street Sweeping 1,187.20	1,187.20	1,187.20
TOTAL				-----	1,457.20
Total to be paid from Fund 01 STATE & FEDERAL GRANTS		1,457.20	=====		1,457.20

## List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
66039	6311 - ACTION DATA SERVICES	PO 113798 PAYROLL BLANKET		354.00	
	10-C00-0110-0205 FINANCE - GENERAL EXPENSE		354.00		354.00
66040	1806 - ALLIED OIL LLC	PO 114659 GASOLINE - NOVEMBER 2023		2,840.76	
	10-C00-0315-0220 GASOLINE - PREMIUM GAS		2,840.76		2,840.76
66041	7390 - AMAZON CAPITAL SERVICES	PO 114725 OFFICE SUPPLIES		308.77	
	10-C00-0100-0201 ADMIN. & EXEC. - OFFICE SUPPLIES		231.35		
	10-C00-0220-0205 STREETS & ROADS - GEN. EXPENSE		77.42		308.77
66042	6063 - AMERICAN WEAR, INC	PO 113795 2023 Cleaning Walkoff Rugs/Uniforms BUIL		268.08	
	10-C00-0220-0206 STREETS & ROADS - UNIFORMS		178.56		
	10-C00-0145-0255 BUILD. & GROUNDS - CLOTHING		47.52		
	10-C00-0145-0225 BUILD. & GROUNDS - CLEANING SERVICES		42.00		268.08
66043	5595 - ANIMAL CONTROL SOLUTIONS, LLC	PO 113993 24 HOUR ANIMAL CONTROL COVERAGE - BLANKE		1,500.00	
	10-C00-0260-0204 ANIMAL CONTROL - MISCELLANEOUS		1,500.00		1,500.00
66044	4214 - ATLANTIC TACTICAL OF NJ	PO 114415 Briana Stednick Uniforms		213.86	
	10-C00-0195-0206 POLICE - UNIFORMS		213.86		
		PO 114416 Connor Roehr Uniforms		330.48	
	10-C00-0195-0206 POLICE - UNIFORMS		330.48		
		PO 114561 Class B Uniforms for Connor Roehr		818.75	
	10-C00-0195-0206 POLICE - UNIFORMS		818.75		
		PO 114562 Class B Uniforms for Briana Stednick		674.00	
	10-C00-0195-0206 POLICE - UNIFORMS		674.00		
		PO 114590 Safariland SX Level II A5 - Briana Stedn		6.98	
	10-C00-0195-0216 POLICE - BODY ARMOR		6.98		
		PO 114591 SLEO III - Edwin Maldonado		120.38	
	10-C00-0195-0206 POLICE - UNIFORMS		120.38		2,164.45
66045	4333 - BERNARDSVILLE HARDWARE	PO 114021 Misc. Supplies for B&G, Road Department		432.31	
	10-C00-0145-0201 BUILD. & GROUNDS - BLD SUPPLY		180.91		
	10-C00-0220-0205 STREETS & ROADS - GEN. EXPENSE		251.40		432.31
66046	4239 - COMCAST	PO 114563 XFINITY TV & INTERNET - ACCT# 849905289		209.90	
	10-C00-0305-0215 TELEPHONE - PHONE BILLS		209.90		209.90
66047	4239 - COMCAST	PO 114743 XFINITY TV & INTERNET - ACCT#84990528900		10.36	
	10-C00-0305-0215 TELEPHONE - PHONE BILLS		10.36		10.36
66048	4827 - D'ONOFRIO & SONS INC	PO 113237 2023 Recreation Grass Cutting and Lawn M		6,220.00	
	10-C00-0145-0241 BUILD. & GROUNDS - REC. FIELD MAINT.		3,920.00		
	10-C00-0145-0245 BUILD. & GROUNDS - SWIM POOL COMPLEX		2,300.00		
		PO 113238 2023 Borough Grass Cutting and Lawn Main		4,850.00	
	10-C00-0145-0215 BUILD. & GROUNDS - GROUND MNT.		3,950.00		
	10-C00-0145-0230 BUILD. & GROUNDS - LIB SP/FALL CLNUP		900.00		11,070.00
66049	6997 - DIRECT ENERGY BUSINESS	PO 114503 ELECTRIC SERVICE - 1 PILL HILL ROAD - AC		25.68	
	10-C00-0310-0220 ELECTRICITY - BILLS		25.68		
		PO 114594 ELECTRIC SERVICE - 12 FOX HOLLOW TRAIL -		22.22	
	10-C00-0310-0220 ELECTRICITY - BILLS		22.22		
		PO 114687 ELECTRIC SERVICE - MINE BROOK ROAD - ACC		185.74	
	10-C00-0310-0220 ELECTRICITY - BILLS		185.74		
		PO 114688 ELECTRIC SERVICE - 0 ANDERSON HILL RD -		3.73	
	10-C00-0310-0220 ELECTRICITY - BILLS		3.73		
		PO 114689 ELECTRIC SERVICE - MINE BROOK RD - ACCT		12.47	
	10-C00-0310-0220 ELECTRICITY - BILLS		12.47		
		PO 114690 ELECTRIC SERVICE - MINE BROOK - ACCT 17		2.46	
	10-C00-0310-0220 ELECTRICITY - BILLS		2.46		
		PO 114692 ELECTRIC SERVICE - MORRISON AVE - ACCT		131.02	

## List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
10-C00-0310-0220	ELECTRICITY - BILLS		131.02		
		PO 114693 ELECTRIC SERVICE - LAURELWOOD DR - ACCT		68.65	
10-C00-0310-0220	ELECTRICITY - BILLS		68.65		451.97
66050	6997 - DIRECT ENERGY BUSINESS				
		PO 114694 ELECTRIC SERVICE - SENEY DRIVE - ACCT 17		16.02	
10-C00-0310-0220	ELECTRICITY - BILLS		16.02		
		PO 114695 ELECTRIC SERVICE - B87 ANDERSON RD - ACC		4.10	
10-C00-0310-0220	ELECTRICITY - BILLS		4.10		
		PO 114696 ELECTRIC SERVICE - 166 MINE BROOK RD - A		0.91	
10-C00-0310-0220	ELECTRICITY - BILLS		0.91		
		PO 114753 ELECTRIC SERVICE - QUIMBY LANE - ACCT 17		0.37	
10-C00-0310-0220	ELECTRICITY - BILLS		0.37		
		PO 114768 ELECTRIC SERVICE - 121 SENEY DRIVE - ACC		53.27	
10-C00-0310-0220	ELECTRICITY - BILLS		53.27		74.67
66051	2487 - FLAGSHIP HEALTH SYSTEMS INC				
		PO 113807 JULY-DEC 2023 DENTAL BENEFITS PAYMENT -		102.11	
10-C00-0175-0225	GROUP INSURANCE - DENTAL BNFTS		102.11		102.11
66052	5227 - FORGIONE LANDSCAPE, LLC				
		PO 113214 2023 Weeding and Mulching at Various Bor		1,178.00	
10-C00-0145-0250	BUILD. & GROUNDS - TRAIN STATION		1,178.00		1,178.00
66053	87 - JCP&L				
		PO 114566 ELECTRICITY - 50 MINE BROOK TRAIN STATIO		149.16	
10-C00-0310-0220	ELECTRICITY - BILLS		149.16		
		PO 114567 ELECTRICITY - QUIMBY LANE - ACCT 10009805		6.06	
10-C00-0310-0220	ELECTRICITY - BILLS		6.06		
		PO 114772 STREET LIGHTING - MASTER ACCOUNT 2000015		3,726.43	
10-C00-0225-0202	STREET LIGHTING		3,726.43		3,881.65
66054	6378 - JOHNY ON THE SPOT				
		PO 112657 Portable Restroom Rental - 271 Mine Broo		111.32	
10-C00-0145-0263	BUILD. & GROUNDS - O/S - 271 MINE BROOK		111.32		
		PO 112658 Portable Restroom Rental - Train Station		222.64	
10-C00-0145-0250	BUILD. & GROUNDS - TRAIN STATION		222.64		
		PO 112659 Portable Restroom Rental - Polo, Rose Bo		854.25	
10-C00-0145-0249	BUILD. & GROUNDS - PORTABLE TOILETS		854.25		1,188.21
66055	6247 - JOY AUTO PARTS				
		PO 114724 Open PO for Police Vehicle Parts		347.54	
10-C00-0246-0206	VEHICLE MAINT. - POLICE		347.54		347.54
66056	4349 - MAPLECREST FORD				
		PO 113692 Open P.O. for Police Vehicle Parts		43.75	
10-C00-0246-0206	VEHICLE MAINT. - POLICE		43.75		43.75
66057	6799 - MARCO TECHNOLOGIES				
		PO 114747 COPIER - SUITE 103 - MAINTENANCE CONTRAC		61.95	
10-C00-0112-0206	INFORMATION TECHNOLOGY - MAINTENANCE CONTRACT		61.95		61.95
66058	32 - MARY JANE CANOSE				
		PO 114728 Reimbursement for NJ League Conference		432.30	
10-C00-0100-0205	ADMIN. & EXEC. - GENERAL EXPENSES		432.30		432.30
66059	7329 - MONMOUTH TELECOM				
		PO 113859 PHONE CHARGES ACCT #36890 BLANKET**		580.91	
10-C00-0305-0215	TELEPHONE - PHONE BILLS		580.91		580.91
66060	6398 - NATURAL GREEN LAWN CARE				
		PO 112695 Decompact, Brush and Groom Turf Field -		2,150.00	
10-C00-0145-0241	BUILD. & GROUNDS - REC. FIELD MAINT.		2,150.00		2,150.00
66061	31 - NEW JERSEY HILLS MEDIA GROUP				
		PO 112878 2023 BLANKET PO FOR BERNARDSVILLE NEWS L		44.88	
10-C00-0102-0207	MUNICIPAL CLERK - ADVERTISING		44.88		44.88
66062	57 - NJ AMERICAN WATER CO.				
		PO 114769 FIRE HYDRANT - 1018-210023868709 - 10/31		9,600.70	

## List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
	10-C00-0180-0220	FIRE HYDRANT SERVICE	9,600.70		9,600.70
66063	7258 - PASSAIC COUNTY POLICE ACADEMY	PO 114465 Academy Tuition and Fees for Two New Off		1,950.00	
	10-C00-0195-0203	POLICE - EDUCATION & TRAINING EXPENSES	1,950.00		1,950.00
66064	895 - PIDGEON AND PIDGEON,P.C.	PO 114637 NOV 2023 LEGAL SERVICES		15,993.51	
	10-C00-0135-0215	LEGAL SERVICES - BORO ATTORNEY	15,993.51		15,993.51
66065	7598 - PLOSLIA COHEN LLC	PO 114593 LEGAL COUNCIL - PBA CONTRACT		175.00	
	10-C00-0135-0204	LEGAL SERVICES - MISCELLANEOUS	175.00		
		PO 114726 PERSONNEL INVESTIGATION		5,345.00	
	10-C00-0101-0205	HUMAN RESOURCES - LABOR ATTORNEY	5,345.00		5,520.00
66066	6042 - PSE&G	PO 114628 NATURAL GAS - 251 CLAREMONT - ACCOUNT #		248.04	
	10-C00-0320-0225	GAS - NATURAL	248.04		248.04
66067	6042 - PSE&G	PO 114639 NATURAL GAS - 65 MORRISTOWN RD - ACCOUNT		117.44	
	10-C00-0320-0225	GAS - NATURAL	117.44		117.44
66068	6042 - PSE&G	PO 114640 NATURAL GAS - 2 OLD QUARRY RD - ACCOUNT		481.43	
	10-C00-0320-0225	GAS - NATURAL	481.43		481.43
66069	6042 - PSE&G	PO 114641 NATURAL GAS - 1 ANDERSON HILL STE 103 -		48.02	
	10-C00-0320-0225	GAS - NATURAL	48.02		48.02
66070	6042 - PSE&G	PO 114642 NATURAL GAS - 1 ANDERSON HILL STE 1035 -		40.82	
	10-C00-0320-0225	GAS - NATURAL	40.82		40.82
66071	7000 - QUADIENT LEASING USA, INC	PO 114762 LEASE PAYMENT - BOROUGH HALL METER - LEA		653.31	
	10-C00-0100-0209	ADMIN. & EXEC. - POSTAGE	653.31		653.31
66072	6108 - R. MOORE & ASSOC. TREE EXPERTS, LLC	PO 113402 Water Shade Trees - Stirling + BH + 267		500.00	
	10-C00-0145-0247	BUILD. & GROUNDS - TREE WATERING	500.00		500.00
66073	5906 - REPUBLIC SERVICES OF NJ	PO 114225 Garbage Container Removal and Disposal -		500.05	
	10-C00-0235-0213	LANDFILL - DISPOSAL OF WASTE	500.05		500.05
66074	2602 - RYDIN DECAL CO.	PO 114626 2024 Parking Decals		1,570.87	
	10-C00-0100-0205	ADMIN. & EXEC. - GENERAL EXPENSES	1,570.87		1,570.87
66075	5108 - SERVICEMASTER ABSOLUTE CLEANING LLC	PO 112680 2023 Janitorial Services Borough Hall +		1,741.69	
	10-C00-0145-0225	BUILD. & GROUNDS - CLEANING SERVICES	1,741.69		
		PO 112681 2023 Janitorial Services Suite 103, Suit		999.64	
	10-C00-0145-0234	BUILD. & GROUNDS - CONSTRUCTION OFFICE	433.33		
	10-C00-0145-0240	BUILD. & GROUNDS - REC. BUILDING MAINT.	283.16		
	10-C00-0145-0231	BUILD. & GROUNDS - LIBRARY TENANTS EXP.	283.15		
		PO 113765 2023 Cleaning of Commuter Area/Restrooms		325.00	
	10-C00-0145-0250	BUILD. & GROUNDS - TRAIN STATION	325.00		3,066.33
66076	5463 - SOMERSET COUNTY TRANSPORTATION	PO 114014 SENIOR VAN JULY-DEC 2023 BLANKET*		280.76	
	10-C00-0280-0207	SENIOR CITIZEN VAN - VEHICLE	280.76		280.76
66077	1552 - TOWNSHIP OF BEDMINISTER	PO 114749 2023 SHARED MUNICIPAL COURT EXPENSES - 7		55,806.66	
	10-C00-0357-0202	Municipal Court Shared Service-Capital	55,806.66		55,806.66

## List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
66078	649 - TREASURER, STATE OF NJ 10-214-5500-0000	PO 114766 3rd Quarter 2023 Marriage License Report DUE TO STATE-- MARRIAGE LICENSES	500.00	500.00	500.00
66079	5802 - TRUGREEN 10-C00-0145-0241	PO 113775 2023 Claremont Lawn Maintenance - Somers BUILD. & GROUNDS - REC. FIELD MAINT.	87.46	87.46	
	10-C00-0145-0241	PO 113777 2023 Polo Grounds Lawn Maintenance - Som BUILD. & GROUNDS - REC. FIELD MAINT.	247.76	247.76	335.22
66080	7529 - UGI ENERGY SERVICES 10-C00-0320-0225	PO 114770 GAS SUPPLIER FOR PSE&G ACCOUNT 834297127 GAS - NATURAL	452.73	452.73	452.73
66081	61 - VERIZON 10-C00-0305-0215	PO 114587 TRAIN STATION FIRE SYSTEM MONITORING - 9 TELEPHONE - PHONE BILLS	82.25	82.25	82.25
66082	3488 - VERIZON 10-C00-0305-0215	PO 114595 FIOS - ACC 554-658-975-0001-21 - 10/21-1 TELEPHONE - PHONE BILLS	179.00	179.00	179.00
66083	61 - VERIZON 10-C00-0305-0215	PO 114599 POLICE HEADQUARTERS - 908-766-0037 - ACC TELEPHONE - PHONE BILLS	1,706.27	1,706.27	1,706.27
66084	61 - VERIZON 10-C00-0305-0215	PO 114600 PHONE BILL - PILL HILL - 908-766-1410 - TELEPHONE - PHONE BILLS	348.96	348.96	348.96
66085	61 - VERIZON 10-C00-0305-0215	PO 114601 FIRE DEPARTMENT - 908 766-1781 - ACCT#45 TELEPHONE - PHONE BILLS	568.36	568.36	568.36
66086	61 - VERIZON 10-C00-0305-0215	PO 114602 FIRE HOUSE - 908 766-9062 - ACCT#250-783 TELEPHONE - PHONE BILLS	523.36	523.36	523.36
66087	61 - VERIZON 10-C00-0305-0215	PO 114603 EMERGENCY PHONE LINE - 908-766-3400 - AC TELEPHONE - PHONE BILLS	182.74	182.74	182.74
66088	868 - VIKING PEST CONTROL 10-C00-0145-0216	PO 112674 Monthly Pest Control and Carpenter Ant T BUILD. & GROUNDS - BUILD. MNT.	172.78	172.78	
	10-C00-0145-0244	PO 112677 Monitoring for Mice Control at Police Ra BUILD. & GROUNDS - POLICE	89.64	89.64	262.42
66089	5318 - W.B.MASON CO,INC 10-C00-0100-0201	PO 114727 OFFICE SUPPLIES ADMIN. & EXEC. - OFFICE SUPPLIES	277.21	277.21	277.21
66090	4945 - WURTH USA INC 10-C00-0220-0224	PO 114761 Shop Supplies STREETS & ROADS - SUPPLIES	112.80	112.80	112.80
TOTAL					----- 131,605.83
Total to be paid from Fund 10 CURRENT FUND		131,605.83 ----- 131,605.83			

**Checks Previously Disbursed**

231076	PAYROLL ACCOUNT	11/24/23 PAYROLL	258,467.71 11/28/2023
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## List of Bills - (1010101006000) CASH - CURRENT FUND CURRENT FUND

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
231078	SPHERE COMMERCE	PARKING METER FEES	127.22	12/04/2023	
					----- 258,594.93
Totals by fund		Previous Checks/Voids	Current Payments	Total	
-----					
Fund 10 CURRENT FUND		258,594.93	131,605.83	390,200.76	
-----					
BILLS LIST TOTALS		258,594.93	131,605.83	390,200.76	
=====					

**List of Bills - (1910101001000) CASH - OTHER TRUSTS  
OTHER TRUSTS**

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
479	7595 - INVENTORY TRADING CO. 19-285-0500-9999	PO 114582 POLICE HOODIES RESERVE FOR POLICE DONATIONS - GENERAL	1,800.00	1,800.00	1,800.00
480	650 - NJ DEPT OF HEALTH & SENIOR SRVS. 19-285-0500-3002	PO 114764 September and October 2023 Monthly Dog R DUE TO STATE - ANIMAL CONTROL	8.40	8.40	8.40
481	6108 - R. MOORE & ASSOC. TREE EXPERTS, LLC 19-285-0500-4001	PO 113402 Water Shade Trees - Stirling + BH + 267 RESERVE FOR SHADE TREES	5,000.00	5,000.00	5,000.00
TOTAL					----- 6,808.40
Total to be paid from Fund 19 OTHER TRUSTS		6,808.40	=====		
		6,808.40			

**List of Bills - (3310101004000) CASH - CAPITAL  
CAPITAL FUND**

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
6376	6659 - MODERN GROUP, LTC	PO 113923 2023 Bandit Intimidator 19XCP Wood Chipp		101,867.50	
	33-215-2934-1012	CAP ORD 2023-1968 - ROAD DEPT BRUSH CHIPPER	101,867.50		101,867.50
6377	4243 - STORMWATER COMPLIANCE SOLUTIONS LLC	PO 113505 Professional Services for NJDEP Wood Was		9,650.00	
	33-215-2933-1000	CAP ORD 2023-1958 - STORMWATER MITIGATION	9,650.00		9,650.00
	TOTAL				111,517.50
Total to be paid from Fund 33 CAPITAL FUND		111,517.50	=====		
		111,517.50			

**List of Bills - (4010101002000) CASH - SEWER UTILITY  
SEWER UTILITY FUND**

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
11022	6063 - AMERICAN WEAR, INC 40-C00-0101-0206 SEWER - UNIFORMS	PO 113793 SEWER JULY-DEC 2023 BLANKET	229.27	229.27	229.27
11023	4333 - BERNARDSVILLE HARDWARE 40-C00-0101-0205 SEWER - GENERAL EXPENSES	PO 114022 SEWER 2023 BLANKET ACCT 204	192.82	192.82	192.82
11024	4239 - COMCAST 40-C00-0101-0301 SEWER - TELEPHONE	PO 114742 XFINITY TV ACCOUNT - SEWER - 84990528900	32.46	32.46	32.46
11025	4349 - MAPLECREST FORD 40-C00-0101-0208 SEWER - VEHICLE REPAIRS	PO 113370 2023 Blanket for parts	1,591.67	1,591.67	1,591.67
11026	4835 - ONE CALL CONCEPTS 40-C00-0101-0204 SEWER - MISCELLANEOUS	PO 114055 Blanket PO for 2023 Markout services - 2	124.41	124.41	124.41
11027	4993 - R. MADDALUNA LANDSCAPE CONTRACTORS, 40-C00-0101-0207 SEWER - EQUIP. PARTS & SUPPLY	PO 113259 Water Truck Rental through June 2023	4,500.00	4,500.00	4,500.00
11028	1994 - RUSSELL REID 40-C00-0101-0226 SEWER - SLUDGE REMOVAL	PO 113457 Sludge hauling blanket 2023	4,975.39	4,975.39	4,975.39
11029	3431 - TREASURER-STATE OF NEW JERSEY 40-C00-0101-0202 SEWER - DUES & SUBSC.	PO 114739 Nick Dight s2 License	50.00	50.00	50.00
11030	1518 - USA BLUE BOOK 40-C00-0101-0213 SEWER - PLANT MAINTENANCE	PO 113403 2023 Blanket	909.09	909.09	909.09
11031	90 - VILLAGE SUPER MARKETS 40-C00-0101-0201 SEWER - OFFICE SUPPLIES	PO 113435 2023 Blanket	68.11	68.11	68.11
TOTAL					12,673.22

Total to be paid from Fund 40 SEWER UTILITY FUND

12,673.22

=====

12,673.22

**Checks Previously Disbursed**

234037	PAYROLL ACCOUNT	11/24 PAYROLL - SEWER	20,933.06	11/28/2023
234038	CURRENT ACCOUNT	PO# 114744 REIMBURSE 11/1-11/30 HB TO CURREN	4,905.91	11/30/2023
			-----	
			25,838.97	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 40 SEWER UTILITY FUND	25,838.97	12,673.22	38,512.19
BILLS LIST TOTALS	25,838.97	12,673.22	38,512.19

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### List of Bills - (7010101002000) CASH - COAH COAH TRUST

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
2279	8 - FEDERAL EXPRESS CORP.	PO 114389 Blanket PO for Federal Express Mailings		8.17	
	70-286-5685-4011	COAH - AFFORDABILTY ASSISTANCE PROGRAMS	8.17		8.17
2280	895 - PIDGEON AND PIDGEON, P.C.	PO 114637 NOV 2023 LEGAL SERVICES		370.50	
	70-286-5685-4013	COAH - ADMINISTRATIVE COSTS	370.50		370.50
TOTAL					----- 378.67
Total to be paid from Fund 70 COAH TRUST		378.67	=====		
		378.67			

# List of Bills - (7210101002000) CASH - OPEN SPACE TRUST OPEN SPACE TRUST

Meeting Date: 12/11/2023 For bills from 11/28/2023 to 12/07/2023

Check#	Vendor	Description	Account	PO Payment	Check Total
2150	895 - PIGEON AND PIGEON,P.C.	PO 114637 NOV 2023 LEGAL SERVICES		156.00	
	72-286-5685-3001	RESERVE FOR OPEN SPACE - AQUISITION	156.00		156.00
TOTAL					156.00
Total to be paid from Fund 72 OPEN SPACE TRUST		156.00			
		=====			
		156.00			

# Disbursements Journal - (85) RECREATION TRUST

From 11/28/2023 to 12/01/2023

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
11/30/2023	3307	114632	619	85-286-5685-5000	REIMBURSEMENT FOR COSTS RELATED TO CENTNNIA E5MARKETING, INC	14,753.92	14,753.92	85-101-0100-2000

**SUMMARY BY ACCOUNT FOR RANGE:**

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
85-101-0100-2000	CASH - RECREATION TRUST				14,753.92
85-286-5685-5000	BERNARDSVILLE CENTENNIAL EVENTS			14,753.92	
TOTALS (FOR RANGE):					
					14,753.92
					14,753.92

**RESOLUTION #23-242**

**AUTHORIZING THE EMPLOYMENT OF SILVIA ROMERO-MORA,  
ADMINISTRATIVE COORDINATOR**

**BE IT RESOLVED** by the Borough Council of the Borough of Bernardsville to authorize Silvia Romero-Mora for the position of Administrative Coordinator, effective January 2, 2024, to work full time, at an annual salary of \$50,000; and

**RESOLVED FURTHER**, that Ms. Romero-Mora's employment be subject to the provisions of the Employee Handbook of the Borough of Bernardsville.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held December 11, 2023.

*Anthony Suriano*

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**RESOLUTION #23-243**

**AWARDING A CONTRACT FOR CAMPBELL ROAD REPAIRS**

**WHEREAS**, bids were received, supported by the required documentation, for Campbell Road Repairs, drainage and resurfacing; and

**WHEREAS**, the Capital Projects Manager, in a memo dated November 7, 2023 recommends an award, and that recommendation is supported by the Borough Administrator; and

**WHEREAS**, a certification of availability of adequate funds is hereby filed by the Chief Financial Officer, in accordance with the requirements of N.J.A.C. 5:30-14.5.

**NOW, THEREFORE, BE IT RESOLVED** to award a contract for Campbell Road Repairs to S&L Construction, LLC, 200 Swenson Drive, Kenilworth, NJ 07033 in the amount of \$356,737.95.

**RESOLVED FURTHER** that the Mayor and Clerk are hereby authorized to sign a contract for these services which has been approved in form by the Borough Attorney.

I, Leslie Roberson, CMFO, hereby certify that funds for these services are available in Ordinance #2022-1914 in Acct #33-215-2925-1000 and Ordinance #2023-1952 Acct # 33-215-2932-1000 (\$300,000 NJDOT Grant)

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I, Anthony Suriano, Borough Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting December 11, 2023.

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bid-award Campbell Road

**RESOLUTION #23-244**  
**ESTABLISHING DECAL FEES AND OTHER REGULATIONS**  
**FOR MUNICIPAL PARKING LOTS DURING 2024**

**BE IT RESOLVED** by the Borough Council, pursuant to the provisions of Chapter VIII, of the Revised General Ordinances of the Borough of Bernardsville, as follows:

1. The 2024 fees shall be as follows:

A.	Commuter decal/Railroad Plaza Municipal Parking Lot	\$ 300 /year
B.	Parking kiosk spaces/Railroad Plaza Municipal Parking Lot	\$ .25/15 min or \$1/hour by credit card
C.	Merchant decal/Mount Airy Municipal Parking Lot	\$ no charge
D.	All second decals or replacement decals (for all lots)	\$ 5 each
E.	Decals issued after June 30 shall be one-half the annual fee	
F.	Decals issued after Oct 1 shall be one-quarter the annual fee	
  
2. A maximum of 200 decals will be issued for the RAILROAD PLAZA PARKING LOT.
  - A. 70 decals will be offered to commuters without regard to residency.
  - B. 130 decals shall be limited to commuters who are residents of the Borough of Bernardsville.
  - C. After March 1<sup>st</sup>, decals will be sold on demand.
  
3. A maximum of 65 decals will be issued for the MOUNT AIRY PARKING LOT for merchants regardless if they have a requirement to satisfy off-site parking requirements, as dictated by Planning Board/Board of Adjustment resolution.
  - A. Four hour shopper parking is allowed in the Mount Airy Parking Lot.
  
4. Parking decals must be affixed to the left rear bumper of the vehicle, in accordance with instructions provided by the Borough Clerk, and “regulations” for use of the parking lots pursuant to local ordinance must be observed.
  
5. Commuter Decal Refunds: A refund must be requested in writing to the Borough Clerk. Refund amounts will be calculated by subtracting \$40 per month off the annual \$300 fee from January to the month (any part of the month) the request is received.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023.

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**RESOLUTION #23-245**

**ACCEPTING DONATION OF A VEHICLE  
FROM THE BERNARDSVILLE FIRE COMPANY**

**BE IT RESOLVED**, by the Borough Council of the Borough of Bernardsville to accept a donation of a 2008 Dodge Durango from the Bernardsville Fire Company.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023.

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**RESOLUTION #23-246**  
**BOROUGH OF BERNARDSVILLE**  
**APPROVING THE 2024 SCHEDULE OF MEETINGS OF THE MAYOR AND COUNCIL**

**BE IT RESOLVED** by the Borough Council of the Borough of Bernardsville to adopt the following schedule of meetings to be held in the second floor Council Chambers of the Municipal Building, 166 Mine Brook Road, Bernardsville, New Jersey, or virtual, (see [www.bernardsvilleboro.org](http://www.bernardsvilleboro.org)) when formal action may be taken:

<b>DATE</b>	<b>TIME</b>	<b>MEETING TYPE</b>
Tuesday, January 2, 2024	7:00 P.M.	Reorganization
Tuesday, January 16, 2024	7:00 P.M.	Public/work
Monday, January 22, 2024	7:00 P.M.	Public
Tuesday, February 20, 2024	7:00 P.M.	Public/work
Monday, February 26, 2024	7:00 P.M.	Public
Monday, March 18, 2024	7:00 P.M.	Public/work
Monday, March 25, 2024	7:00 P.M.	Public
Monday, April 15, 2024	7:00 P.M.	Public/work
Monday, April 22, 2024	7:00 P.M.	Public
Monday, May 20, 2024	7:00 P.M.	Public/work
Tuesday, May 28, 2024	7:00 P.M.	Public
Monday, June 17, 2024	7:00 P.M.	Public/work
Monday, June 24, 2024	7:00 P.M.	Public
Monday, July 8, 2024	7:00 P.M.	Public
Monday, August 12, 2024	7:00 P.M.	Public
Monday, September 16, 2024	7:00 P.M.	Public/work
Monday, September 23, 2024	7:00 P.M.	Public
Monday, October 21, 2024	7:00 P.M.	Public/work
Monday, October 28, 2024	7:00 P.M.	Public
Monday, November 18, 2024	7:00 P.M.	Public/work
Monday, November 25, 2024	7:00 P.M.	Public
Monday, December 16, 2024	7:00 P.M.	Public

The agenda will be available by 4:30 p.m. in the Office of the Borough Clerk or online at [www.bernardsvilleboro.org](http://www.bernardsvilleboro.org) on Thursday preceding each meeting.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held December 11, 2023.

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**RESOLUTION #23-247**

**AUTHORIZING THE EMPLOYMENT OF ISABELLE BONGIOVANNI,  
TAX CLERK/ADMINISTRATIVE ASSISTANT**

**BE IT RESOLVED** by the Borough Council of the Borough of Bernardsville to authorize Isabelle Bongiovanni for the position of Tax Clerk/Administrative Assistant, effective December 22, 2023 or can be extended to January 2, 2024 if necessary, to work full time, at an annual salary of \$55,000 prorated for the remainder of 2023; and

**RESOLVED FURTHER**, that Ms. Bongiovanni's employment be subject to the provisions of the Employee Handbook of the Borough of Bernardsville.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held December 11, 2023.

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**RESOLUTION #23-248**

**AUTHORIZING THE EMPLOYMENT OF LOGAN DECICCO,  
ASSISTANT RECREATION DIRECTOR**

**BE IT RESOLVED** by the Borough Council of the Borough of Bernardsville to authorize Logan DeCicco for the position of Assistant Recreation Director, effective December 11, 2023, to work full time, at an annual salary of \$62,000 prorated for the remainder of 2023; and

**RESOLVED FURTHER**, that Ms. DeCicco's employment be subject to the provisions of the Employee Handbook of the Borough of Bernardsville.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held December 11, 2023.

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**RESOLUTION #23-249**

**AUTHORIZING REVISIONS TO THE  
PERSONNEL POLICIES AND PROCEDURES MANUAL  
AND EMPLOYEE HANDBOOK**

**WHEREAS**, Resolution #04-72 adopted the Borough of Bernardsville Personnel Policies and Procedures Manual; and

**WHEREAS**, Resolution #04-73 adopted the Borough of Bernardsville Employee Handbook; and

**WHEREAS**, the Personnel Policies and Procedures Manual and Employee Handbook were revised on April 10, 2006, May 12, 2008, May 14, 2012, April 14, 2014, October 27, 2014, August 8, 2016, September 24, 2018, February 11, 2019, and September 27, 2021;

**WHEREAS**, the version of the Personnel Policies and Procedures Manual and Employee Handbook adopted by way of Resolution #21-207 is currently in effect as amended by Resolution #21-207;

**WHEREAS**, the Personnel Policies and Procedures Manual and Employee Handbook were reviewed in October 2023 by Borough's Labor Counsel in accordance with requirements of the Employment Practices Risk Control Program of the New Jersey Municipal Excess Liability Joine Insurance Fund, and additional revisions were made in consultation with the Borough in December 2023, and the additions, deletions, and amendments were directed as shown on Attachment A to the Personnel Policies and Procedures Manual, along with corresponding changes to be made to the Employee Handbook

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bernardsville to approve the additions, deletions, and amendments to the Borough of Bernardsville Personnel Polices and Procedures Manual reflected in Attachment A, along with the corresponding changes to the Employee Handbook; any necessary formatting, typographical, and/or grammatical changes, as well as changes to the cover, table of contents, and pagination necessary to effectuate these changes are authorized.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023.

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Anthony Suriano, Borough Clerk

***EXHIBIT A***

**BOROUGH OF BERNARDSVILLE  
RESOLUTION #23-250**

**APPOINTING KATHERINE E. HOWES MUNICIPAL COURT JUDGE FOR THE  
PERIOD JANUARY 1, 2024 – DECEMBER 31, 2026**

**WHEREAS**, there is a need for the appointment of a Municipal Court Judge for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville, and Bernards Township Shared Municipal Court; and

**WHEREAS**, the Shared Municipal Court Services Advisory Committee (SMCSAC) recommends the appointment of Katherine E. Howes as Municipal Court Judge to the Shared Court.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Bernardsville to hereby appoint Katherine E. Howes to the position of Municipal Court Judge of the Borough of Bernardsville and the Shared Municipal Court of Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville, and Bernards Township for a period of three (3) years, effective January 1, 2024, with a term expiring December 31, 2026.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023.

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**RESOLUTION #23-251**  
**APPOINTING A MUNICIPAL PROSECUTOR FOR THE SHARED COURT FOR THE**  
**PERIOD OF JANUARY 1, 2024 TO DECEMBER 31, 2024**

**WHEREAS**, there is a need for the appointment of a Municipal Prosecutor for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville and Bernards Township Shared Municipal Court; and

**WHEREAS**, the Shared Municipal Court Services Advisory Committee recommends the following appointment to the position of Municipal Prosecutor to the Shared Court for the period of January 1, 2024 to December 31, 2024.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Bernardsville to hereby approve the appointment of the following to perform professional services for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville and Bernards Township Shared Municipal Court:

<u><b>NAME</b></u>	<u><b>POSITION</b></u>
Stephen O. Davis, Esq. DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. 15 Mountain Boulevard Warren, NJ 07059	Municipal Prosecutor
Annual Compensation:	\$97,805.82 Full Tuesday + Full Thursday

Legal services in response to any Post-Conviction Relief Applications generated by the State v. Cassidy litigation will be billed separately at the rate of \$125.00 per hour.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the appointment of Mr. Davis is expressly contingent upon the continuation of a shared court agreement between Bedminster Township, Peapack-Gladstone Borough, Bernardsville Borough and Bernards Township and the appointment of Mr. Davis as Prosecutor by the Borough of Peapack-Gladstone, the Township of Bedminster and the Township of Bernards.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023.

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**RESOLUTION #23-252**  
**APPOINTING A PUBLIC DEFENDER FOR THE SHARED MUNICIPAL COURT FOR**  
**THE PERIOD OF JANUARY 1, 2024 TO DECEMBER 31, 2024**

**WHEREAS**, there is a need for the appointment of a Public Defender for the Bedminster Township, Borough of Peapack and Gladstone, the Borough of Bernardsville and the Township of Bernards Shared Municipal Court in 2024; and

**WHEREAS**, the Shared Municipal Court Services Advisory Committee recommends the following appointment to the position of Public Defender to the Shared Court for the period of January 1, 2024 to December 31, 2024.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Bernardsville to hereby approve the appointment of the following to perform professional services for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville and Township of Bernards Shared Municipal Court in 2024:

<u>NAME</u>	<u>POSITION</u>
Scott C. Mitzner, Esq. Mitzner & Mitzner, P.A. 786 Mountain Blvd., #101a Watchung, NJ 07069	Public Defender
Annual Compensation:	\$30,000.00

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the appointment of Mr. Mitzner is expressly contingent upon the continuation of a shared court agreement between Bedminster Township, Peapack-Gladstone Borough and Bernardsville Borough and the appointment of Mr. Mitzner as Public Defender by the Borough of Peapack-Gladstone, the Township of Bedminster and the Township of Bernards.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023.

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**RESOLUTION #23-253**

**AMENDING THE PROFESSIONAL SERVICES CONTRACT WITH  
PAULUS, SOKOLOWSKI, AND SARTOR, LLC**

**WHEREAS**, the Borough of Bernardsville adopted Resolution #23-184 on September 25, 2023 and entered into a Professional Services Contract with Paulus, Sokolowski, and Sartor, LLC for wastewater engineering design services; and

**WHEREAS**, the resolution stated that compensation was not to exceed \$58,780 for the pista grit replacement and \$79,460 for the water main extension unless authorized by the governing body.

**BE IT RESOLVED** by the Borough Council of the Borough of Bernardsville, to amend said contract to increase the amount not to exceed by an additional \$4,500 for the water main extension for a total of \$83,960 for 2024.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023.

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**RESOLUTION #23-254**

**AMENDING THE PROFESSIONAL SERVICES CONTRACT WITH  
MCMANIMON, SCOTLAND, & BAUMANN, LLC**

**WHEREAS**, the Borough of Bernardsville adopted Resolution #23-146 on August 14, 2023 entered into a Professional Services Contract with McManimon, Scotland, & Baumann, LLC; and

**WHEREAS**, the resolution stated that compensation was not to exceed \$10,000 unless authorized by the governing body.

**WHEREAS**, the Borough Council adopted Resolution #23-233 to increase the amount not to exceed by an additional \$15,000 for a total of \$25,000 for 2023.

**BE IT RESOLVED** by the Borough Council of the Borough of Bernardsville, to amend said contract to increase the amount not to exceed by an additional \$20,000 for a total of \$45,000 for 2023.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023.

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**RESOLUTION #23- 255**  
**RESOLUTION AUTHORIZING TRANSFER OF FUNDS**

WHEREAS, it has been determined that the following appropriations will be in need of additional funding prior to December 31, 2023 and NJSA 40A:4-58 and 59 permits the transfer of funds from those line items where an excess exists to those appropriations that are expected to be insufficient,

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Bernardsville, County of Somerset, that the following budget transfers be made effective December 11, 2023:

CURRENT FUND:				
<u>Account Number</u>	<u>Account Name</u>	<u>S&amp;W/OE</u>	<u>FROM</u>	<u>TO</u>
10-C00-0175-0200	GROUP INSURANCE	OE	\$ 5,000.00	XXXXXX
10-C00-0195-0100	POLICE	S&W	\$ 25,000.00	XXXXXX
10-C00-0285-0100	CONSTRUCTION	S&W	\$ 5,000.00	
10-C00-0100-0100	A&E	S&W	XXXXXX	\$ 1,000.00
10-C00-0100-0200	A&E	OE	XXXXXX	\$ 10,000.00
10-C00-0190-0100	COMMUNICATIONS	S&W	XXXXXX	\$ 22,000.00
10-C00-0225-0200	STREET LIGHTING	OE	<u>XXXXXX</u>	\$ <u>2,000.00</u>
			\$ 35,000.00	\$ 35,000.00

I, Anthony Suriano, Borough Clerk of the Borough of Bernardsville in the County of Somerset in the State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Borough Council of the Borough of Bernardsville in the County of Somerset in the State of New Jersey on December 11, 2023.

\_\_\_\_\_  
 Anthony Suriano  
 Borough Clerk

**RESOLUTION #23-256**

**AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT  
WITH PARKMOBILE FOR PARKING IN BOROUGH PARKING LOTS**

**BE IT RESOLVED**, by the Borough Council to authorize the Mayor to sign an agreement with ParkMobile for parking in Borough parking lots.

I, Anthony Suriano, Clerk of the Borough of Bernardsville, hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Borough Council at a duly convened meeting held on December 11, 2023.

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