

PLANNING BOARD
BOROUGH OF BERNARDSVILLE
Agenda – January 14, 2021
VIRTUAL ONLINE REORGANIZATION MEETING 7:30 PM
ZOOM MEETING #560 191 9633 ZOOM CALL-IN# 1-646-876-9923
<https://zoom.us/j/5601919633>

For the duration of the Coronavirus Health Emergency, Borough Hall is closed to the public and meetings are held with participants at remote locations, connected by conferencing software provided by zoom.us. Members of the public are invited to attend and participate in live meetings either by using the Zoom client, which allows audio and video participation, or by phoning into a meeting for audio only participation.

TO JOIN A LIVE MEETING: Members of the public, council members, and other participants use the same procedure:

1. If you are joining from a smartphone or tablet, install the Zoom app using the App Store and join **meeting number 560 191 9633**. **A password is not required to join the meeting.**
2. If you are joining from a desktop or laptop computer with a web browser, open <https://zoom.us/j/5601919633>
3. If you are joining by phone, the phone-in number from the New York metro area is 1-**646-876-9923**.

In the alternative, if you cannot join the live meeting remotely for any reason you may contact Frank Mottola the Planning and Zoning Boards Administrative Officer at 908-636-7635 or via email at fmottola@bernardsvilleboro.org.

Attendees are admitted to meetings via the Zoom waiting room and microphones are muted until enabled by the host. Members of the public may participate in meetings at certain designated times as announced by the Board Chair. Members of the public will be allowed to address applicants and their experts, ask questions and/or make comments as appropriate once recognized to do so. Attendees may request to be heard by 'raising a hand', either physically or virtually, or by sending a chat message to the host using the Zoom client controls. Phone-in attendees can also 'raise a hand' by using *9 on their phone. Disruptive or inappropriate behavior by any meeting attendee may result in the audio and/or video muting of that attendee and/or their removal from the virtual online meeting room.

TIPS: Controls appear at the bottom of the Zoom window. Open MEETING PARTICPANTS and CHAT. You can use these controls to attract attention, ask a question, or send a text message to other participants.

TO ACCESS APPLICATION DOCUMENTS: Documents for all applications to be heard online remotely are accessible via the Borough website at www.boroughofbernardsville.org by clicking on the **VIEW BOARD OF ADJUSTMENT & PLANNING BOARD APPLICATIONS** tab.

If you are unable to view these documents online, please contact Board Administrator Frank Mottola at 908-636-7635 or via email at fmottola@bernardsvilleboro.org to make an appointment to view hard copies of the application documents.

Meeting recordings will be available the next day by contacting the Board Administrator.

1. **Statement of Adequate Meeting Notice:** Temporary Chairman Graham.
2. **Oaths of Office:**
 - A. Class I – Mayor's Designee: Terry Thompson, term through 12/31/22, or per Mayor.
 - B. Class III – Council Member: Chad McQueen, 1 yr. term.
 - C. Class IV – Borough Resident: Jeffrey Horowitz, 4 yr. term.
3. **Roll Call.**
4. **Election of Officers:**
 - A. Chair (Robert Graham in 2020).
 - B. Vice Chair (Terry Thompson in 2020).
 - C. Secretary (Frank Mottola in 2020).
5. **Appointments:** Recording Secretary (Frank Mottola in 2020)

- 6. Resolutions:**
- A. #2021-01: Re-adoption of By-Laws (last revised January 9, 2020)
 - B. #2021-02: Board Attorney w/ proposed 2021 fee schedule.
 - C. #2021-03: Board Planner w/ proposed 2021 fee schedule.
 - D. #2021-04: Board Engineer w/ proposed 2021 fee schedule.
 - E. #2021-05: 2020 Schedule of Meetings.
 - F. #2021-06: Board Administrative Officer.
 - G. #2021-07: Official Newspapers.
- 7. Committee Assignments:** Chair Nominations [All members assigned to both committees in 2020].
- A. Subdivision & Site Plan Review Committee [Mary Kellogg 2020 Chair].
 - B. Evaluation Committee [Karen Gardner 2020 Chair].
- 8. Minutes:** Review of draft 12/3/20 meeting minutes.
- 9. Communications:** 2021 Planning Board membership roster.
- 10. Business of Visitors not related to agenda.**
- 11. Old Business:** Revisit sign ordinance #2020-1859 re real estate signs proliferation per PB resolution #2020-16 recommendation.
- 12. Board Reviews/Public Hearings/Pending Applications:** None.
- 13. New Business:** None.
- 14. Executive Session:** As required.
- 15. Adjournment:** *(Next scheduled meeting – Thursday, January 28 – 7:30 pm).*